

Tulsa Community College Regular Meeting of the Board of Regents Thursday, June 15, 2017 Southeast Campus, Room 1320 3:00 p.m.

AGENDA

- 1. Call to Order
 - 1.1 Open Meeting Compliance Statement
 - 1.2 Roll Call
- 2. Old Business
 - 2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, May 18, 2017
 - 2.2 Carry Over Items
- 3. President's Report and Possible Discussion Presented by President Goodson
- 4. Nominating Committee Report
 - 4.1 Election of Officers and Possible Discussion
 Presented by Regent McKamey, Chair of the Nominating Committee
- 5. Academic Affairs and Student Success Committee Report and Possible Discussion

 Presented by Regent Ballenger
 - 5.1 Verbal Report
 - 5.2 Annual Academic Affairs and Student Success Committee Report
- 6. Community Relations and Workforce Development Committee Report and Possible Discussion

 Presented by Regent Garber
 - 6.1 Verbal Report

- 6.2 Annual Community Relations and Workforce Development Committee Report
- 7. Personnel Report and Possible Discussion and Action on: Presented by President Goodson
 - 7.1 Information Items
 - 7.1.1 Introduction of Recently Appointed Staff
 - 7.2 Consent Agenda (Attachment 7.2)
 - 7.2.1 Appointments of Professional Staff Members
 - 7.2.2 Resignations of Professional Staff Members
 - 7.3 Recommendation for Approval of Continuation of Employee Group Insurance Benefits
 - 7.3.1 Payment by the College for 100% of group health insurance provided by Aetna for all eligible full-time employees
 - 7.3.2 Payment by the College for 100% of group dental insurance provided by Blue Cross and Blue Shield Dearborn National for each eligible full-time employee
 - 7.3.3 Payment by the College for premiums collected by employee deduction for vision insurance provided by VSP.
 - 7.3.4 Payment by the College for 100% of group life and AD&D insurance provided by Dearborn National for the College's full-time employees
 - 7.3.5 Payment by the College for Employee long-term disability insurance provided by Dearborn National for the College's full-time employees
 - 7.3.6 Payment by the College for premiums collected by employee deduction for voluntary life provided by Blue Cross and Blue Shield Dearborn National
 - 7.4 Recommendation for Approval of Salary Schedules
 - 7.4.1 Proposed Salary Schedule for Full-Time Faculty (Attachment 7.4.1)
 - 7.4.2 Proposed Salary Schedule for Administrative and Staff Employees (Attachment 7.4.2)
 - 7.4.3 Proposed Salary Schedule for Executive Staff (Attachment 7.4.3)
- 8. Facilities Committee Report and Possible Discussion and Action on: Presented by Regent McKamey
 - 8.1 Recommendation Regarding Remodel of the Chat Room at Southeast Campus
 - 8.2 Verbal Report

8.3 Annual Facilities Committee Report

- 9. Finance and Audit Committee Report and Possible Discussion and Action on: Presented by Regent Lawhorn
 - 9.1 Purchase Item Agreements (>100k)

9.1.1 Administration

- 9.1.1-a Purchase of Data Processing Network & Phone Service
- 9.1.1-b Purchase of Liability Management Services
- 9.1.1-c Purchase of Data Processing Software Maintenance
- 9.1.1-d Purchase of Data Processing Software Maintenance
- 9.1.1-e Purchase of Data Processing Software Lease
- 9.1.1-f Purchase of Data Processing Software Maintenance
- 9.1.1-g Purchase of Wireless Network Maintenance Services
- 9.1.1-h Purchase of Ground Maintenance Services
- 9.1.1-i Purchase of Contractual Services
- 9.1.1-j Purchase of Custodial Services
- 9.1.1-k Purchase of Print Management Services
- 9.1.1-1 Purchase of Fire Protection Services
- 9.1.1-m Purchase of Furniture

9.1.2 Finance

- 9.1.2-a Purchase of Auditing Services
- 9.1.2-b Purchase of Credit Card Processing Services

9.1.3 External Affairs

- 9.1.3-a Purchase of Advertising Services
- 9.1.3-b Purchase of Advertising Services

9.1.4 Academic Affairs

- 9.1.4-a Purchase of Aviation Fuel & Lease of Airplanes
- 9.2 Consent Agenda (Between \$50k and \$100k) (Attachment 9.2)

9.2.1 Administration

- 9.2.1-a Purchase of Business Management Consulting Services
- 9.2.1-b Purchase of Facilities Management Services
- 9.2.1-c Purchase of Enterprise System Consulting Services
- 9.2.1-d Purchase of Maintenance Management Software Services
- 9.2.1-e Purchase of Waste Management Services
- 9.2.1-f Purchase of Personnel Management Services
- 9.2.1-g Purchase of Employee Assistance Services
- 9.2.1-h Purchase of Benefit Management Software Services

9.2.2 General Counsel

9.2.2-a Purchase of Legal Services

9.2.3 Academic Affairs

- 9.2.3-a Purchase of Software Services
- 9.2.3-b Purchase of Software Services
- 9.2.3-c Purchase of Software Services

9.2.4 Student Affairs

9.2.4-a Purchase of Software Services

9.2.5 External Affairs

- 9.2.5-a Purchase of Advertising Services
- 9.2.5-b Purchase of Advertising Services
- 9.2.5-c Purchase of Graphic Design Services
- 9.2.5-d Purchase of Marketing Services
- 9.2.5-e Purchase of Public Relations Services
- 9.2.5-f Purchase of Public Relations Services

9.2.6 Finance

- 9.2.6-a Purchase of Auditing Services
- 9.2.6-b Purchase of Business Management Consulting Services
- 9.2.6-c Purchase of Software Services
- 9.3 Monthly Financial Report for May 2017 (Attachment 9.3)
- 9.4 Recommendation for Approval of the Operating Budget for Fiscal Year Beginning July 1, 2017 through June 30, 2018. (Attachment 9.4)
- 9.5 Annual Finance & Audit Committee Report
- 10. Executive Committee Report Presented by Regent Cornell
 - 10.1 Recommendation for Approval of the President's Employment Contract
- 11. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

12. Persons Who Desire to Come Before the Board

13. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

13.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.

14. Adjournment

14.1 Next Meeting Date:

The next regular meeting of the Tulsa Community College Board of Regents will be held on Thursday, August 17, 2017, 3:00 p.m., in Room I-232 at West Campus, 7505 W 41st St, Tulsa, Oklahoma.

1. Call to Order

1.1 Open Meeting Compliance Statement

"Statement of Compliance with the Oklahoma Open Meeting Act (Regularly scheduled meeting, June 15, 2017 at 3:00 pm)

This regularly scheduled meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on December 15, 2016.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by positing notice of the date, time, place, and agenda of the meeting at 1:30 p.m. on June 13, 2017 at the principal office of the Tulsa Community College Board of Regents, located at 6111 E. Skelly Drive, Tulsa, Oklahoma.

1.2 Roll Call

| | <u>Present</u> | <u>Absent</u> |
|----------------------------------|----------------|---------------|
| Paul H. Cornell, Chair | | |
| Robin F. Ballenger, Vice Chair | | |
| Martin D. Garber, Jr., Secretary | | |
| Samuel Combs, Member | | |
| Caron A. Lawhorn, Member | | |
| Ronald S. Looney, Member | | |
| William R. McKamey, Member | | |
| | | |

2. Old Business

2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, May 18, 2017

MOTION FOR APPROVAL OF THE MINUTES

| MOTION: | |
|---------|--|
| | |
| SECOND: | |

| Totals | 3 | | | Motion (| <u>Carried</u> |
|--------|---|----|-------|----------|----------------|
| YES | | NO | Other | YES | NO |
| | | | | | |

2.2 Carry Over Items

3. President's Report and Possible Discussion

Presented by President Goodson

4. Nominating Committee Report

4.1 Election of Officers and Possible Discussion

Presented by Regent McKamey, Chair of the Nominating Committee

MOTION FROM THE NOMINATING COMMITTEE FOR APPROVAL NO SECOND NEEDED

| Totals | <u>3</u> | | | Motion (| <u>Carried</u> |
|--------|----------|----|-------|----------|----------------|
| YES | | NO | Other | YES | NO |
| | | | | | |

5. Academic Affairs and Student Success Committee Report and Possible Discussion

Presented by Regent Ballenger

- 5.1 Verbal Report
- 5.2 Annual Academic Affairs and Student Success Committee Report

6. Community Relations and Workforce Development Committee Report and Possible Discussion

Presented by Regent Garber

- 6.1 Verbal Report
- 6.2 Annual Community Relations and Workforce Development Committee Report

7. Personnel Report and Possible Discussion and Action on:

Presented by President Goodson

7.1 Information Items

7.1.1 Introduction of Recently Appointed Staff

- 7.2 Consent Agenda (Attachment 7.2)
 - 7.2.1 Appointments of Professional Staff Members
 - 7.2.2 Resignations of Professional Staff Members

MOTION FOR APPROVAL OF THE CONSENT AGENDA

| MOTION: | |
|---------|--|
| SECOND: | |

| Totals | 3 | | | Motion (| <u>Carried</u> |
|--------|---|----|-------|----------|----------------|
| YES | | NO | Other | YES | NO |
| | | | | | |

7.3 Recommendation for Approval of Continuation of Employee Group Insurance Benefits

The administration recommends continued participation by the College in providing group medical, dental, vision, life and disability insurance for fiscal year 2017-2018.

7.3.1 Payment by the College for 100% of Group Health Insurance provided by Aetna for each eligible full-time employee.

| Estimated Monthly Premium | \$506,537.15 |
|---------------------------|----------------|
| Estimated Annual Premium | \$6,078,445.80 |

7.3.2 Payment by the College for 100% of Group Dental Insurance provided by Blue Cross and Blue Shield – Dearborn National for each eligible full-time employee.

| Estimated Monthly Premium | \$37,597.67 |
|----------------------------------|--------------|
| Estimated Annual Premium | \$451,172.04 |

7.3.3 Payment by the College for premiums collected by employee deduction for Vision Insurance provided by VSP. Participation is on a voluntary basis.

| | VSP Base Plan | VSP Buy-Up Plan |
|-------------------|---------------|-----------------|
| Estimated Monthly | \$6,519.16 | \$11,027.36 |
| Premium | | |
| Estimated Annual | \$78,229.92 | \$132,328.32 |
| Premium | | |

| 7.3.4. | Payment by the College for 100% of Group Life and AD&D |
|--------|---|
| | Insurance provided by Dearborn National for the College's full- |
| | time employees. |

| Estimated Monthly Premium | \$14,431.04 |
|---------------------------|--------------|
| Estimated Annual Premium | \$173,172.44 |

7.3.5 Payment by the College for Employee Long-term Disability Insurance as provided under the Special Staff Benefit Program provided by Blue Cross and Blue Shield – Dearborn National.

| Estimated Monthly Premium | \$29,322.91 | |
|---------------------------|--------------|--|
| Estimated Annual Premium | \$351,874.96 | |

7.3.6 Payment by the College for premiums collected by employee deduction for Voluntary Life provided by Blue Cross Blue Shield – Dearborn National.

| Estimated Monthly Premium | \$3,544.00 | | |
|---------------------------|-------------|--|--|
| Estimated Annual Premium | \$42,528.00 | | |

MOTION FOR APPROVAL OF CONTINUATION OF EMPLOYEE GROUP INSURANCE BENEFITS

| MOTION: | |
|---------|--|
| SECOND: | |

| Totals | <u>Totals</u> | | | Motion (| <u>Carried</u> |
|--------|---------------|--|-------|----------|----------------|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

7.4 Recommendation for Approval of Salary Schedules

Administration recommends the following salary schedules be approved as presented in the attachment.

- 7.4.1 Proposed Salary Schedule for Full-Time Faculty
 (Attachment 7.4.1)
- 7.4.2 Proposed Salary Schedule for Administrative and Staff Employees (Attachment 7.4.2)
- 7.4.3 Proposed Salary Schedule for Executive Staff (Attachment 7.4.3)

MOTION FOR APPROVAL SALARY SCHEDULES

| MOTION: | | |
|---------|--|-------|
| | | |
| SECOND: | | |
| | | |
| Totals | | Motio |

| Totals | <u>Totals</u> | | | Motion (| <u>Carried</u> |
|--------|---------------|--|-------|----------|----------------|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

8. Facilities Committee Report and Possible Discussion and Action on: Presented by Regent McKamey

8.1 <u>Recommendation Regarding Remodel of the Chat Room at Southeast Campus</u>

On Monday, May 22, 2017 at 10 a.m., requests for qualifications were received from five (5) construction firms per request for qualifications for the remodel of the chat room at the Southeast Campus.

After careful consideration and evaluation of the qualifications, it is the recommendation of the Facilities Committee that the fee not to exceed \$714,850.00 from Builder's Unlimited, Inc., 4677 South 83rd East Avenue, Tulsa, OK, 74145, be accepted. With the contingency of 5%, the total contractual amount is \$750,592.50.

It is further recommended that the College administration be authorized to proceed with a contract with Builder's Unlimited, Inc.

MOTION FROM THE FACILITIES COMMITTEE FOR APPROVAL NO SECOND NEEDED

| <u>Totals</u> | | | Motion (| Carried | |
|---------------|--------|--|----------|---------|----|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

- 8.2 Verbal Report
- 8.3 Annual Facilities Committee Report

9. Finance and Audit Committee Report and Possible Discussion and Action on: Presented by Regent Lawhorn

9.1 Purchase Item Agreements (>\$100K)

9.1.1 Administration

9.1.1-a Purchase of Data Processing Network & Phone Service

This purchase consists of data processing network and phone service for all campuses from the following supplier:

Cox Business Services LLC (Oklahoma City, OK) \$ 300, 000.00

The services to be purchased will provide College-wide data network and phone services.

This purchase from Cox Business Services is an acquisition of professional services.

9.1.1-b Purchase of Liability Management Services

This purchase consists of liability management services for Tulsa Community College from the following supplier:

College Association of Liability Management (CALM) (Oklahoma City, OK) - \$ 330,000.00

The services to be purchased will provide liability insurance for Tulsa Community College.

This purchase from CALM is in participation with the Board of Regents of the Oklahoma Colleges.

9.1.1-c Purchase of Data Processing Software Maintenance

This purchase consists of data processing software maintenance for all campuses from the following supplier:

Ellucian Company LP (Chicago, IL) - \$ 400,000.00

The services to be purchased will provide maintenance for College-wide enterprise systems.

The purchase from Ellucian Company LP is under TCC RFP Administrative Information System 2007 which was approved by TCC Board of Regents May 9, 2007.

9.1.1-d Purchase of Data Processing Software Maintenance

This purchase consists of data processing software maintenance for all campuses from the following supplier:

Oracle America Inc. (Redwood Shores, CA) \$ 360,000.00

The services to be purchased will provide maintenance for College-wide enterprise systems.

This purchase from Oracle America is a renewal of existing software as a service.

9.1.1-e Purchase of Data Processing Software Lease

This purchase consists of data processing software lease for all campuses from the following supplier:

Dell Marketing LP (Round Rock, TX) - \$ 250,000.00

The services to be purchased will provide Microsoft product license for College-wide desk-top systems and students.

This purchase from Dell Marketing is a renewal of existing software as a service.

9.1.1-f Purchase of Data Processing Software Maintenance

This purchase consists of data processing software maintenance for all campuses from the following supplier:

Blackboard Inc. (Washington DC) - \$ 249,143.00

The services to be purchased will provide maintenance for College-wide data systems.

This purchase from Blackboard is a renewal of existing software as a service.

9.1.1-q Purchase of Wireless Network Maintenance Services

This purchase consists of data processing wireless network maintenance for all campuses from the following supplier:

Carousel Industries (Exeter, RI) - \$ 145,000.00

The services to be purchased will provide maintenance for College-wide wireless network systems.

This purchase from Carousel Industries is an acquisition of professional services.

9.1.1-h Purchase of Ground Maintenance Services

This purchase consists of grounds maintenance services for all campuses from the following supplier:

Big Time Landcare (Tulsa, OK) - \$ 140,000.00

The services to be purchased will provide grounds maintenance services of College-wide facilities.

This purchase from Big Time Landcare is under TCC RFP 13005-BC Grounds Maintenance Services.

9.1.1-i Purchase of Contractual Services

This purchase consists of contractual services for all campuses from the following supplier:

Center for Employment Opportunities (Tulsa, OK) \$ 138,500.00

The services to be purchased will provide temporary labor for the maintenance of College-wide facilities.

This purchase from Center for Employment Opportunities is an acquisition of professional services.

9.1.1-j Purchase of Custodial Services

This purchase consists of custodial services for all campuses, from the following supplier:

American Building Maintenance (Tulsa, OK) \$ 1,997,057.00

The services to be purchased are for custodial services of all cleanable spaces at all campuses. This purchase will be year two of the five year contract.

This purchase from American Building Maintenance under Tulsa Community College contract #RFP-16003-TL.

9.1.1-k Purchase of Print Management Services

This purchase consists of print management services for use at all campuses, from the following supplier:

ImageNet Consulting (Tulsa, OK) - \$ 200,000.00

The services to be purchased are for College-wide document management and printing.

This purchase from ImageNet Consulting under the Oklahoma State University contract.

9.1.1-1 Purchase of Fire Protection Services

This purchase consists of fire protection management services for all campuses from the following supplier:

Convergint Technologies (Tulsa, OK) - \$ 120,000.00

The services to be purchased will provide services for College-wide fire protection management.

This purchase from Convergint Technologies under Tulsa Community College contract #RFP-17005-KS.

9.1.1-m Purchase of Furniture

This purchase consists of furniture for use at the Southeast Campus, from the following supplier:

Workspace Resource (Tulsa, OK) - \$ 225,107.89

Items included in this purchase are seating, tables, and outside furniture to be installed in the newly remodeled Southeast Campus Chat Room.

The purchases from Workspace Resource will be purchased under the University of Oklahoma furniture contract #R-16000-16. Total purchase is \$225,107.89.

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| Totals | <u>Totals</u> | | | Motion (| Carried |
|--------|---------------|--|-------|----------|---------|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

9.1.2 Finance

9.1.2-a Purchase of Auditing Services

This purchase consists of auditing services for the College from the following supplier:

Stinnett & Associates LLC (Tulsa, OK) - \$150,000.00 The services to be purchased are for financial auditing services and reporting.

This purchase from Stinnett & Associates is under TCC RFP 15011-BC Internal Auditing Services.

9.1.2-b Purchase of Credit Card Processing Services

This purchase consists of credit card processing services for all campuses from the following supplier:

Bank of America Merchant Services (Atlanta, GA) \$ 240,000.00 The services to be purchased will provide credit card processing services for all transactions for Tulsa Community College.

This purchase from Bank of America Merchant Services is an acquisition of professional services.

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| Totals | <u>Totals</u> | | | Motion (| <u>Carried</u> |
|--------|---------------|--|-------|----------|----------------|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

9.1.3 External Affairs

9.1.3-a <u>Purchase of Advertising Services</u>

This purchase consists of advertising services for the College from the following supplier:

ROI Media Services LLC (Tulsa, OK) - \$190,000.00

The services to be purchased are for advertising Tulsa Community College and will include television and radio spots, as well as print, web banner, and outdoor sign advertising.

This purchase from ROI Media Services is an acquisition of professional services.

9.1.3-b Purchase of Advertising Services

This purchase consists of advertising services for the College from the following supplier:

Tulsa World (Tulsa, OK) - \$160,000.00

The services to be purchased are for advertising Tulsa Community College and will include advertising employment opportunities.

This purchase from Tulsa World is an acquisition of professional services.

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| Totals | <u>Totals</u> | | <u>l'otals</u> | | Motion (| <u>Carried</u> |
|--------|---------------|--|----------------|-----|----------|----------------|
| YES | YES NO | | Other | YES | NO | |
| | | | | | | |

9.1.4 Academic Affairs

9.1.4-a <u>Purchase of Aviation Fuel & Lease of Airplanes</u>

This purchase consists of aviation fuel and leasing of airplanes from the following supplier:

Christiansen Aviation, Inc. (Tulsa, OK) - \$395,900.00

Items included in this purchase are aviation fuel to be used in the operation all airplanes and leasing of airplanes to be used for flight training from the Aviation Center campus.

The purchase from Christiansen Aviation will be a sole source purchase.

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| Totals | <u>Totals</u> | | | Motion (| Carried |
|--------|---------------|--|-------|----------|---------|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

9.2 Consent Agenda (Between \$50k and \$100k) (Attachment 9.2)

9.2.1 Administration

- 9.2.1-a Purchase of Business Management Consulting Services
- 9.2.1-b Purchase of Facilities Management Services
- 9.2.1-c Purchase of Enterprise System Consulting Services 9.2.1-d Purchase of Maintenance Management **Software Services**
- 9.2.1-e Purchase of Waste Management Services

| | 9.2.1-f | Purchase of Personnel Management Services |
|-------|---------|--|
| | 9.2.1-q | Purchase of Employee Assistance Services |
| | | Purchase of Benefit Management Software Services |
| 9.2.2 | Genera | ll Counsel |
| | 9.2.2-a | Purchase of Legal Services |

9.2.3 Academic Affairs

- 9.2.3-a Purchase of Software Services 9.2.3-b Purchase of Software Services
- 9.2.3-c Purchase of Software Services

9.2.4 Student Affairs

9.2.4-a Purchase of Software Services

9.2.5 External Affairs

9.2.5-a Purchase of Advertising Services
9.2.5-b Purchase of Advertising Services
9.2.5-c Purchase of Graphic Design Services
9.2.5-d Purchase of Marketing Services
9.2.5-e Purchase of Public Relations Services
9.2.5-f Purchase of Public Relations Services

9.2.6 Finance

9.2.6-a Purchase of Auditing Services
9.2.6-b Purchase of Business Management Consulting Services
9.2.6-c Purchase of Software Services

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| <u>Totals</u> | | | Motion (| <u>Carried</u> | |
|---------------|--------|--|----------|----------------|----|
| YES | YES NO | | Other | YES | NO |
| | | | | | |

9.3 Monthly Financial Report

It is recommended by the Finance & Audit Committee that the monthly financial report for May 2017 be approved as presented.

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| <u>Totals</u> | | | | Motion Carried | | |
|---------------|--|----|--|----------------|-----|----|
| YES | | NO | | Other | YES | NO |
| | | | | | | |

(Attachment 9.3: Monthly Financial Report – May 2017)

9.4 Recommendation for Approval of the Operating Budget for Fiscal Year Beginning July 1, 2017 through June 30, 2018

The Finance Committee recommends approval of the Tulsa Community College Educational and General Budget, and the Restricted, Auxiliary and Section 13 Offset Budgets. The Committee requests approval of the attached schedules and authorization to submit them to the Oklahoma State Regents for Higher Education.

(Attachment 9.4: Operating Budget FY 2018)

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED

| <u>Totals</u> | | | | Motion Carried | | |
|---------------|--|----|--|----------------|-----|----|
| YES | | NO | | Other | YES | NO |
| | | | | | | |

9.5 Annual Finance and Audit Committee Report

10. Executive Committee Report

10.1 Recommendation for Approval of the President's Employment Contract

The Executive Committee recommends the approval of the College President's employment contract. The Board completed its annual

appraisal of the President's performance using the same process developed for full-time administrative and staff employees.

| MOTION FROM THE EXECUTIVE COMMITTEE FOR | |
|---|--|
| APPROVAL | |
| NO SECOND NEEDED | |

| <u>Totals</u> | | | | Motion Carr | | |
|---------------|--|----|-------|-------------|-----|----|
| YES | | NO | Other | | YES | NO |
| | | | | | | |

11. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

12. Persons Who Desire to Come Before the Board

Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

13. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

13.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.

MOTION FOR APPROVAL TO RECESS INTO EXECUTIVE SESSION

| MOTION: | |
|---------|--|
| SECOND: | |

| Totals | <u>Totals</u> | | <u>s</u> | | Motion Carried | | |
|--------|---------------|----|----------|--|----------------|----|--|
| YES | | NO | Other | | YES | NO | |
| | | | | | | | |

MOTION FOR APPROVAL TO RECONVENE INTO REGULAR MEETING

| MOTION: | | |
|---------------|--|-----------------------|
| SECOND: | | |
| | | _ |
| <u>Totals</u> | | Motion Carried |
| | | |

Other

14. Adjournment

YES

14.1 Next Meeting Date:

NO

The next regular meeting of the Tulsa Community College Board of Regents will be held on Thursday, June 15, 2017, 3:00 p.m., in Room 1320 at Southeast Campus, 10300 E 81st St, Tulsa, Oklahoma.

YES

NO

ADDENDUM FOR PERSONNEL CONSENT ITEMS:

Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.

APPOINTMENTS:

| Leann Fiore, Assistant Professor, Biology, 9 month, Assistant Professor, Southeast Campus August 16, 2017 | Salary: \$51,300 |
|---|------------------|
| Susan Goldsmith, Assistant Professor, Nursing, 10 month, Metro Campus August 1, 2017 | Salary: \$54,217 |
| Rhoda Smietanski, Assistant Professor American Sign Language Education, 9 month, Northeast Campus August 16, 2017 | Salary: \$44,000 |
| Maurica Treat, Assistant Professor Nursing, 10 month, Metro Campus August 1, 2017 | Salary: \$54,217 |
| Courtney Wayland, Assistant Professor, Nursing, 10 month, Metro Campus August 1, 2017 | Salary: \$54,217 |

RESIGNATIONS:

| Darin Behara, Dean Student Affairs, Student Judicial Affairs & Safety | Date: June 2, 2017 |
|---|--------------------|
| Metro Campus | |

Cheryl Feken, Assistant Professor/Coordinator Nursing,

Date: August 1, 2017

Southeast Campus

Home Back to Agenda Item

ADDENDUM FOR PURCHASING CONSENT ITEMS:

Items listed under Purchasing Consent Items will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately.

Administration

1. Purchase of Business Management Consulting Services

Authorization to enter into a contractual agreement with <u>Hogan Taylor LLP</u> for human capital and organizational strategies consulting services.

Acquisition of Professional Services

Total Purchase: <u>\$95,000.00</u>

2. Purchase of Facilities Management Services

Authorization to enter into a contractual agreement with <u>Lawn America</u> for grounds maintenance services.

TCC RFP-13005-BC Grounds Maintenance

Total Purchase: \$75,000.00

3. Purchase of Facilities Management Services

Authorization to enter into a contractual agreement with <u>Thyssen Krupp Elevator</u> for elevator maintenance services.

TCC RFP-16005-TL Elevator Maintenance

Total Purchase: \$83,820.00

4. Purchase of Enterprise System Consulting Services

Authorization to enter into a contractual agreement with <u>GI Group</u> for enterprise system consulting services.

Acquisition of Professional Services

Total Purchase: \$70,000.00

5. Purchase of Maintenance Management Software Services

Authorization to enter into a contractual agreement with <u>TMA Systems</u> for maintenance management software services.

Renewal of existing software as a service.

Total Purchase: \$61,297.00

6. Purchase of Waste Management Services

Authorization to enter into a contractual agreement with <u>Republic Services</u> for waste management services.

TCC RFP-17007-KS Waste Management Services

Total Purchase: \$91,500.00

7. Purchase of Personnel Management Services

Authorization to enter into a contractual agreement with <u>Peopleadmin Inc.</u> for personnel management services.

Renewal of existing software as a service.

Total Purchase: \$60,000.00

8. Purchase of Employee Assistance Services

Authorization to enter into a contractual agreement with <u>BHS-Janus Associates Inc.</u> for employee assistance services.

Acquisition of Professional Services

Total Purchase: \$50,000.00

9. Purchase of Benefit Management Software Services

Authorization to enter into a contractual agreement with <u>PlanSource NGE</u> for human resource benefit software services.

Renewal of existing software as a service.

Total Purchase: \$56,000.00

General Counsel

10. Purchase of Legal Services

Authorization to enter into a contractual agreement with <u>Jones, Gother, and Bogan</u> for legal services.

Acquisition of Professional Services

Total Purchase: <u>\$85,000.00</u>

Academic Affairs

11. Purchase of Software Services

Authorization to enter into a contractual agreement with <u>HESI</u> for medical research services. *Renewal of existing software as a service.*

Total Purchase:

\$89,000.00

12. Purchase of Software Services

Authorization to enter into a contractual agreement with <u>OCLC</u> for library research services. *Renewal of existing software as a service.*

Total Purchase:

\$60,000.00

13. Purchase of Software Services

Authorization to enter into a contractual agreement with <u>ProQuest</u> for library research services.

Renewal of existing software as a service.

Total Purchase:

\$55,000.00

Student Affairs

14. Purchase of Software Services

Authorization to enter into a contractual agreement with <u>Hobsons</u> for recruitment software services.

Renewal of existing software as a service.

Total Purchase:

\$66,000.00

External Affairs

15. Purchase of Advertising Services

Authorization to enter into a contractual agreement with <u>Lamar Advertising</u> for advertising services.

Acquisition of Professional Services

Total Purchase:

<u>\$70,000.00</u>

16. Purchase of Advertising Services

Authorization to enter into a contractual agreement with <u>Station8 Branding</u> for advertising services.

Acquisition of Professional Services

Total Purchase: <u>\$80,000.00</u>

17. Purchase of Graphic Design Services

Authorization to enter into a contractual agreement with <u>Hampton Creative</u> for graphic design services.

Acquisition of Professional Services

Total Purchase: \$80,000.00

18. Purchase of Marketing Services

Authorization to enter into a contractual agreement with <u>Littlefield Brand Development</u> for marketing services.

Acquisition of Professional Services

Total Purchase: \$80,000.00

19. Purchase of Public Relations Services

Authorization to enter into a contractual agreement with <u>Caldwell & Associates LLC</u> for public relations services.

Acquisition of Professional Services

Total Purchase: \$60,000.00

20. Purchase of Public Relations Services

Authorization to enter into a contractual agreement with <u>Schnake, Turnbo, & Frank</u> for public relations services.

Acquisition of Professional Services

Total Purchase: <u>\$50,000.00</u>

Finance

21. Purchase of Auditing Services

Authorization to enter into a contractual agreement with <u>Crowe Horwath LLP</u> for auditing services.

Acquisition of Professional Services

Total Purchase: <u>\$85,000.00</u>

22. Purchase of Business Management Consulting Services

Authorization to enter into a contractual agreement with <u>Voyageur One Inc.</u> for business management consulting services.

Acquisition of Professional Services

Total Purchase: <u>\$60,000.00</u>

23. Purchase of Software Services

Authorization to enter into a contractual agreement with <u>Sciquest Inc.</u> for procurement software services.

Educational & Institutional Cooperative contract #CNR 01204

Total Purchase: \$90,000.00

Home Back to Agenda Item

Tulsa Community College Base Salary Schedule for Full-Time Faculty (Effective July 1, 2017)

| Range | Level of Education | Minimum | Midpoint | Assistant Professor Maximum | Associate Professor Maximum | Professor Maximum |
|-------|-----------------------|---------|----------|-----------------------------------|-----------------------------------|----------------------|
| В | *Bachelors | 41,306 | 52,665 | 64,024 | 66,524 | n/a |
| 1 | **Masters | 42,819 | 54,772 | 66,725 | 69,225 | 72,725 |
| II | Masters + 12 hours | 44,386 | 56,963 | 69,540 | 72,040 | 75,540 |
| III | Masters + 24 hours | 46,011 | 59,239 | 72,467 | 74,967 | 78,467 |
| IV | Masters + 36 hours | 47,697 | 61,608 | 75,519 | 78,019 | 81,519 |
| V | ***Masters + 48 hours | 49,444 | 64,072 | 78,700 | 81,200 | 84,700 |
| VI | Earned Doctorate | 51,258 | 66,635 | 82,013 | 84,513 | 88,013 |

Ranges II-V requires graduate level coursework in teaching field or doctoral level hours

^{*} Bachelors Degree or Equivalent

^{**} Equivalencies to the masters degree have been developed in certain occupational and technical fields
*** Includes Masters of Fine Arts (MFA) and Masters of Social Work (MSW)

| Grade 4 | Minimum . | \$16,377 | Midpoint | \$20,062 | Maximum | \$23,747 |
|---------|-----------|----------|----------|----------|---------|----------|
| Grade 5 | Minimum . | \$17,761 | Midpoint | \$21,868 | Maximum | \$25,975 |
| Grade 6 | Minimum | \$19,309 | Midpoint | \$23,895 | Maximum | \$28,481 |

| Grade 7 | Mit | nimum \$21, | 044 Mic | dpoint | \$26,173 | Maximum | \$31,303 |
|--------------------|--------------|-------------|---------|-----------------|----------|---------|-------------------|
| Staff - Hourly | | | S | Staff - Monthly | | Ad | dministrative and |
| Min \$10.12 N | lid \$12.58 | Max \$15.05 | | | | Р | rofessional Staff |
| Administrative Ser | rvices Clerk | | | | | | |
| Courier | | | | | | | |
| Groundskeeper | | | | | | | |
| Inventory Clerk | | | | | | | |
| Laborer | | | | | | | |
| PBX Operator | | | | | | | |

| Grade 8 | Minimum \$22, | 991 Midpoint \$28,738 I | Maximum \$34,486 |
|----------------------------|----------------|-------------------------|--------------------|
| Staff - Ho | ourly | Staff - Monthly | Administrative and |
| Min \$11.05 Mid \$13.8 | 82 Max \$16.58 | | Professional Staff |
| Administrative Assistant I | | | |
| Cashier II | | | |
| CDC Cook | | | |
| Inventory Return Clerk | | | |
| Lead Groundskeeper | | | |
| Library Assistant I | | | |
| Registration Assistant | | | |
| Shift Supervisor | | | |
| Testing Assistant | | | |

| Grade 9 Mi | inimum \$25,179 | Midpoint \$31,632 | Maximum | \$38,084 |
|-----------------------------|-----------------|-------------------|---------|--------------------|
| Staff - Hour | ly | Staff - Monthly | | Administrative and |
| Min \$12.11 Mid \$15.21 | Max \$18.31 | | | Professional Staff |
| Accounting Clerk I | | | | |
| CDC Teacher I | | | | |
| Fleet Maintenance Coordinat | or | | | |
| Human Resources Assistant I | | | | |
| Maintenance Assistant | | | | |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 10 Minimum \$27,6 | 643 Midpoint \$34,900 Ma | aximum \$42,156 |
|-------------------------------------|--------------------------|--------------------|
| Staff - Hourly | Staff - Monthly | Administrative and |
| Min \$13.29 Mid \$16.78 Max \$20.27 | | Professional Staff |
| Accounting Clerk II | Horticulture Specialist | |
| Administrative Assistant II | | |
| Answer Center Specialist | | |
| Assessment Specialist | | |
| Campus Police Dispatcher | | |
| Campus Store Assistant Manager | | |
| College Legacy Specialist | | |
| Credentials Assistant | | |
| Enrollment Assistant | | |
| Financial Aid Advisor I | | |
| Fitness Center Specialist | | |
| Human Resources Assistant II | | |
| Lead Inventory Clerk | | |
| Library Assistant II | | |
| Media Technician | | |
| Purchasing Assistant | | |
| Ticket Office Assistant | | |
| Warehouse Manager | | |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 11 Minimum \$30,42 | 23 Midpoint \$38,599 M | aximum \$46,775 |
|---|------------------------|--------------------|
| Staff - Hourly | Staff - Monthly | Administrative and |
| Min \$14.63 Mid \$18.56 Max \$22.49 | • | Professional Staff |
| Academic Program Accountability | | |
| Analyst | | |
| Accounting Clerk III | | |
| Admissions Assistant | | |
| Admissions Counselor | | |
| Assistant Textbook Manager | | |
| Buyer I | | |
| Campus Police Officer | | |
| CDC Teacher II | | |
| ERP Module Analyst | | |
| Facilities Software Specialist | | |
| Financial Aid Advisor II | | |
| Instructional Specialist | | |
| International Student Admissions Asst | | |
| Instructional Technology Support Specialist | | |
| IT Support Technician | | |
| ITV Support Technician | | |
| Lab Coordinator | | |
| Lighting Technician | | |
| Maintenance Engineer Third Class | | |
| Maintenance Painter | | |
| Merchandise Manager | | |
| PC Support Specialist | | |
| Scene Shop Supervisor | | |
| Senior Media Technician | | |
| Service Center Rep | | |
| Sound Technician | | |
| Student Assessment Specialist | | |
| Testing Specialist | | |
| Veterans Services Advisor | | |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 12 Minimum \$33,5 | 64 Midpoint \$ | \$42,794 Ma | ximum \$52,024 |
|---|----------------|-------------|--------------------|
| Staff - Hourly | Staff - Mo | onthly | Administrative and |
| Min \$16.14 Mid \$20.57 Max \$25.01 | | _ | Professional Staff |
| Academic Advisor | | | |
| Accountant I | | | |
| Administrative Assistant III | | | |
| Associate Bursar | | | |
| Buyer II | | | |
| Campus Store Manager | | | |
| Career Advisor | | | |
| CDC Master Teacher | | | |
| Continuing Ed Program Coordinator | | | |
| Diversity Outreach Specialist | | | |
| ESL Specialist | | | |
| Graphic Design Specialist | | | |
| Honors Specialist | | | |
| Human Resources Specialist I | | | |
| Institutional Research & Assessment Coord | | | |
| International Student Specialist | | | |
| IT Support Tech Supervisor | | | |
| Maintenance Carpenter | | | |
| RCDHH Interpreter | | | |
| Senior Admissions Counselor | | | |
| Senior Service Center Rep | | | |
| Student Life Coordinator | | | |
| Textbook Manager | | | |
| Theatre Production Supervisor | | | |
| Ticket Office Supervisor | | | |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 13 Minimum \$37,1 | 19 Midpoint \$47,559 Ma | aximum \$57,998 |
|--|-------------------------|--------------------|
| Staff - Hourly | Staff - Monthly | Administrative and |
| Min \$17.85 Mid \$22.86 Max \$27.88 | - | Professional Staff |
| Accountant II | | |
| Associate Registrar | | |
| Administrative Services Supervisor | | |
| Admissions and Prospective Student | | |
| Services Coordinator | | |
| Campus Police Assistant Supervisor | | |
| Clinical Rotation Coordinator | | |
| EAC IT Administrator | | |
| Education Specialist | | |
| Executive Assistant | | |
| Financial Aid Counselor | | |
| Human Resources Specialist II | | |
| Lead RCDHH Interpreter | | |
| Maintenance Electrician | | |
| Network Operations Technician | | |
| RCDHH Specialist | | |
| Receiving & Facilities Services Supervisor | | |
| Senior Career Advisor | | |
| STEM Center Supervisor | | |
| Technology Learning Center Coordinator | | |
| Video Producer | | |
| Visual & Performing Arts Event Coordinator | | |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 14 <i>Minimum</i> \$41,15 | 0 Midpoint \$52,981 M | laximum \$64,811 |
|---|-----------------------|--------------------|
| Staff - Hourly | Staff - Monthly | Administrative and |
| Min \$19.78 Mid \$25.47 Max \$31.16 | | Professional Staff |
| Academic Affairs Coordinator | | |
| Academic Counselor | | |
| Application Systems Analyst I | | |
| Assistant Director Admissions and | | |
| Prospective Student Services | | |
| Assistant Director Answer Center | | |
| Assistant Director Assessment | | |
| Assistant Director Career and Retention | | |
| Assistant Director Enrollment Services | | |
| Assistant Director Student Life | | |
| Assistant Director Testing Services | | |
| Benefits Administrator | | |
| Campus Police Dispatch Supervisor | | |
| Campus Police Supervisor | | |
| Concurrent Enrollment Coordinator | | |
| Diversity Outreach Coordinator | | |
| Diversity and Inclusion Programs Coord | | |
| Fin Aid Processing Center Manager | | |
| Health Promotions Coordinator | | |
| Maintenance Engineer First Class | | |
| Marketing & Digital Content Specialist | | |
| Media Relations Specialist | | |
| New Student Orientation Coordinator | | |
| PACE Production Supervisor | | |
| Quality and Training Manager | | |
| RCDHH Manager | | |
| Retention Specialist | | |
| Senior Academic Advisor | | |
| Sponsored Programs Coordinator | | |
| Student Completion Center Coordinator | | |
| Student Health Services Supervisor | | |
| Veteran Services Coordinator | | |
| Video Engineer | | |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 15 Min | nimum \$47,4 | 476 Midpoint \$59,161 Ma | ximum \$72,594 |
|---|--------------|--|--|
| Staff - Hourly | | Staff - Monthly | Administrative and |
| Min \$22.83 Mid \$28.44 | Max \$34.90 | | Professional Staff |
| President's Assistant Senior Maintenance Electricia | | Accountant III Application Systems Analyst II Assistant Director Campus Stores Assistant to the Dean HRIS Coordinator IT Systems Administrator Maintenance Engineer Supervisor Web Content Analyst | Assistant Director Academic Advising Assistant Director Development Assistant Director Purchasing Catalog Librarian Child Development Scholarships Program Director Community Campus Manager EOC Program Director ESL Program Director Green Training Program Manager Horticulture Program Coordinator IT Support Manager Librarian Licensed Professional Counselor Manufacturing Extension Agent Research and Assessment Analyst I STEM Program Manager Symphony Manager TAACCCT Program Director TRIO-SSS Program Director Tulsa Achieves Program Director WIA Fiscal Compliance Coordinator |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

| Grade 16 Minimum \$50, | 939 Midpoint \$66,221 Ma | aximum \$81,502 |
|------------------------|-----------------------------|--|
| Staff - Hourly | Staff - Monthly | Administrative and |
| | | Professional Staff |
| | Broadcast Studio Engineer | Asst Director Campus Public Safety |
| | Data Warehouse Developer | Assistant Director Financial Aid |
| | LMS Technical Administrator | Benefits Manager |
| | Financial Analyst | Bursar |
| | Network Administrator | Business Intelligence Manager |
| | Payroll Administrator | Compensation & Retirement Manager |
| | Video Services Supervisor | C4C Program Manager and GKFF Endowed Chair |
| | | Director Admission and Prospective Student Services |
| | | Director Career and Retention Programs |
| | | Director Child Development Center |
| | | Director Continuing Education |
| | | Director Diversity Outreach Programs Director EAC |
| | | Director Enrollment Services |
| | | Director Inclusion Programs |
| | | Director Military Student Support Services and Special Programs |
| | | Director PACE |
| | | Director Records and Student |
| | | Completion Services |
| | | Director Student Judicial Affairs and Safety |
| | | Director Student Life |
| | | Director Testing Services |
| | | Director Wellness Services |
| | | Employment Manager |
| | | Facilities Maintenance Manager |
| | | Graphics & Social Media Manager |
| | | Institutional Research Manager |
| | | Library Director |
| | | Research and Assessment Analyst II |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

Tulsa Community College Staff Salary Schedule

(Effective July 1, 2017)

| Grade 17 Minimum \$56,8 | 380 Midpoint \$74,300 Ma | nximum \$91,719 |
|-------------------------|--------------------------|---------------------------------------|
| Staff - Hourly | Staff - Monthly | Administrative and |
| | | Professional Staff |
| | | Academic Division Administrator |
| | | Academic Program Accountability Mgr |
| | | Academic Program Compliance Mgr |
| | | Civil Rights Compliance Administrator |
| | | Director Concurrent Enrollment |
| | | Programs |
| | | Employee Training and Development |
| | | Manager |
| | | ERP Module Manager |
| | | HRIS Manager |
| | | Transfer and Curriculum Compliance |
| | | Administrator |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

Tulsa Community College Staff Salary Schedule

(Effective July 1, 2017)

| Grade 18 Minimum \$63, | | • | Maximum | \$103,457 |
|------------------------|-----------------|---------------|----------------------|---|
| Staff - Hourly | Staff - M | onthly | | Administrative and |
| | | | | Professional Staff |
| | ORACLE Database | Administrator | Artistic D | irector Performing Arts |
| | | | Assistant | Controller |
| | | | | n Health Sciences |
| | | | | ctor Facilities Maintenance |
| | | | | ctor Human Resources |
| | | | | ctor IT Infrastructure Services |
| | | | Asst Dire Service | ctor IT Support and Network es |
| | | | | ean Business Info Tech |
| | | | | ean Child Development and |
| | | | | Endowed Chair |
| | | | | ean Comm Services |
| | | | | ean Liberal Arts |
| | | | | ean Science/Mathematics |
| | | | | nter for Creativity and |
| | | | | Endowed Chair |
| | | | | ild Development and Education KFF Endowed Chair |
| | | | | Academic Advising |
| | | | | Academic & Campus Serv |
| | | | | Campus Store Operations |
| | | | | Communications & Production |
| | | | | Compliance and Reporting/ |
| | | | | ge Registrar |
| | | | _ | Development |
| | | | | Global Learning |
| | | | | Grant Compliance/Accting |
| | | | | Major Gifts |
| | | | Director (| On-Line Learning |
| | | | | Project Management |
| | | | | Purchasing/Inventory Control |
| | | | Director S | Service Center |
| | | | Director S | Sponsored Programs |
| | | | | Tulsa Regional STEM Alliance |
| | | | | Jniversity Transfer |
| | | | Web Mar | nager |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

Tulsa Community College Staff Salary Schedule

(Effective July 1, 2017)

| Grade 19 Minimum \$71,4 | 32 Midpoint \$94,201 M | aximum \$116,970 | | |
|-------------------------|------------------------|--|--|--|
| Staff - Hourly | Staff - Monthly | Administrative and | | |
| | | Professional Staff | | |
| | | Assoc Dean Allied Health | | |
| | | Assoc Dean/Endowed Chair Nursing | | |
| | | Asst Director Information Services | | |
| | | Dean Business and Information Tech | | |
| | | Dean Community Campuses | | |
| | | Dean Continuing Ed & Workforce Dev | | |
| | | Dean Developmental Education | | |
| | | Dean Engineering and Applied Tech | | |
| | | Dean Liberal Arts and Communication | | |
| | | Dean Performing Arts | | |
| | | Dean Science and Mathematics | | |
| | | Dean Student Affairs | | |
| | | Director Administrative Services | | |
| | | Director Aviation Center | | |
| | | Director Campus Public Safety | | |
| | | Director Emergency Operations and Title IX Coordinator | | |
| | | Director Employee Learning and | | |
| | | Organizational Development | | |
| | | Director Financial Aid | | |
| | | Director Fire Training Center | | |
| | | Director/Chief Flight Instructor | | |
| | | Director Institutional Research and | | |
| | | Assessment | | |
| | | Director Risk Management, | | |
| | | Occupational Health and Safety | | |
| | | Senior Director Marketing and | | |
| | | Communications | | |

| Grade 20 Minimum \$80, | 337 Midpoint \$106,447 N | Maximum \$132,556 |
|------------------------|--------------------------|--|
| Staff - Hourly | Staff - Monthly | Administrative and |
| | | Professional Staff |
| | | Assistant Vice President Diversity and |
| | | Inclusion |
| | | Assistant Vice President Enrollment |
| | | Management |
| | | Controller |
| | | Dean Health Sciences |
| | | Dean Library and Knowledge |
| | | Management |
| | | Director Physical Facilities |

^{*}Hourly Staff are overtime eligible

^{**}Part-time employees are paid the minimum of the range

^{***}Part-time employees shall be employed for a maximum of 1,040 hours in any fiscal year

Tulsa Community College Executive Salary Schedule (Effective July 1, 2017)

| Job Title | Salary Grade | Minimum | Midpoint | Maximum |
|--|-----------------|---------|----------|---------|
| Chief Human Resources Officer | E-1 | 80,757 | 107,003 | 133,249 |
| Senior Advisor to the President and Board Liason | E-1 | 80,757 | 107,003 | 133,249 |
| Vice President Workforce Development | E-1 | 80,757 | 107,003 | 133,249 |
| Chief Financial Officer | E-2 | 85,829 | 114,582 | 143,334 |
| Chief Technology Officer | E-2 | 85,829 | 114,582 | 143,334 |
| Provost | E-2 | 85,829 | 114,582 | 143,334 |
| Provost and Associate Vice President Institutional Effectiveness | E-2 | 85,829 | 114,582 | 143,334 |
| Provost and Vice President Workforce Development | E-2 | 85,829 | 114,582 | 143,334 |
| Senior Student Affairs Officer | E-2 | 85,829 | 114,582 | 143,334 |
| General Counsel | E-3 | 101,140 | 136,539 | 171,938 |
| Vice President Administration | E-3 | 101,140 | 136,539 | 171,938 |
| Vice President External Affairs and TCC Foundation President | E-3 | 101,140 | 136,539 | 171,938 |
| Senior Vice President and Chief Academic Officer | E-4 | 126,600 | 189,900 | 253,200 |
| President and Chief Executive Officer* | E-5 | 149,966 | 206,204 | 262,442 |

^{*}Salary established by Board of Regents

Home Back to Agenda Item

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING MAY 2017

TULSA COMMUNITY COLLEGE

TABLE OF CONTENTS

SCHEDULE A: Revenue and Expenditures Comparison Educational & General

SCHEDULE B: Expenditure Summary by Category

SCHEDULE E: Statement of Revenue, Expenditures and Campus Store Equity

TULSA COMMUNITY COLLEGE STATEMENT OF REVENUE AND EXPENDITURES COMPARISON FOR THE PERIOD ENDING MAY 31, 2017 AND MAY 31, 2016

MAY FY17 MAY FY16 Percent of Percent of Percent **Budget** Year to date **Budget Budget** Year to date **Budget** \$ Change Change Revenue **Education & General** 30,408,023 \$ \$ 36,600,023 \$ 30,326,071 \$ **State Appropriations** 28,427,101 93.5% 82.9% (1,898,969) -6.3% 174.4% 2,839,046 132.7% **Revolving Fund** 2,336,458 4,075,910 3,766,960 308.950 8.2% **Resident Tuition** 28,523,326 28,569,039 100.2% 27,636,535 27,790,234 100.6% 778,805 2.8% 108.1% 98.8% 4.7% Non-Resident Tuition 2,467,093 2,667,384 2,578,634 2,548,157 119,228 Student Fees 5,784,708 102.7% 6,180,408 99.2% (345,796)-5.6% 5,634,788 6,130,504 39,167,963 26,500,000 67.7% 37,683,613 77.5% -9.2% **Local Appropriations** 29,200,000 (2,700,000)108,537,651 96,024,143 88.5% 113,518,259 99,761,925 87.9% (3,737,782)-3.7% Total **Auxiliary Enterprises** Campus Store \$ 6,500,000 \$ 6,469,755 99.5% \$ 8,816,213 \$ 6,869,998 77.9% \$ (400, 243)-5.8% 106.9% -3.8% **Student Activities** 2,035,500 2,175,717 2,471,419 2,260,633 91.5% (84,916)Other Auxiliary Enterprises 8,464,500 7,745,885 3,861,799 3,781,261 44.7% 49.9% (80,537)-2.1% \$ 17,000,000 12,426,733 73.1% 19,033,517 12,992,430 68.3% (565,696) -4.4% Total Ś Restricted Ś 100.8% \$ 7,732,911 \$ 79.6% -25.0% Institutional Grants 4,576,625 Ś 4,614,351 6,151,918 \$ (1,537,567)State Student Grants 2,277,003 3,664,768 160.9% 4,392,014 3,553,456 80.9% 111,312 3.1% 120.8% 80.0% -14.7% Total 6,853,628 8,279,119 12,124,925 9,705,375 (1,426,256)**TOTAL REVENUE** \$132,391,279 \$116,729,995 88.2% \$144,676,701 \$122,459,730 84.6% (5,729,735)-4.7% \$ Expenditures **Education & General** 44,743,446 35,671,164 47,642,238 35,841,033 75.2% \$ (169,868)-0.5% Instruction \$ 79.7% \$ Ś 17.8% 544,020 7,933 6.9% **Public Service** 687,735 122,678 114,745 21.1% Academic Support 19,888,729 13,108,398 65.9% 20,099,642 16,809,235 83.6% (3,700,837)-22.0% **Student Services** 8,359,380 8,707,500 104.2% 9,029,409 7,597,908 84.1% 1,109,592 14.6% Institutional Support 13,073,440 11,959,054 91.5% 14,079,500 13,613,969 96.7% (1,654,915)-12.2% 75.2% 89.2% -16.7% Operation/ Maintenance of Plant 16,128,554 12,125,346 16,307,411 14,552,839 (2,427,492)3,999,970 112.9% 3,323,557 98.5% 20.4% **Tuition Waivers** 3,544,500 3,375,756 676,413 Scholarships 4,350,000 4,341,038 99.8% 4,145,100 4,092,717 98.7% 248,320 6.1% Total 110,775,784 90,035,149 81.3% 115,223,076 95,946,003 83.3% (5,910,854)-6.2% **Auxiliary Enterprises** 6,355,000 6,378,416 100.4% \$ 7,241,877 7,110,288 98.2% \$ (731,872)-10.3% Campus Store 2,385,500 1,916,815 80.4% 2,439,017 2,087,137 85.6% (170,322)-8.2% Student Activities Other Auxiliary Enterprises 8,626,500 3,850,160 44.6% 7,736,844 3,974,037 51.4% (123,877)-3.1% Total 17,367,000 12,145,390 69.9% 17,417,738 13,171,461 75.6% (1,026,071)-7.8% Restricted \$ \$ 100.6% \$ \$ \$ -27.9% Institutional Grants 4,576,625 4,603,116 7,732,911 6,387,806 82.6% (1,784,690)State Student Grants 2,277,003 3,470,936 152.4% 4,392,014 3,563,284 81.1% (92,348)-2.6% Total 6,853,628 8,074,052 117.8% 12,124,925 9,951,090 82.1% (1,877,038)-18.9% \$ 119,068,555 **TOTAL EXPENDITURES** \$ 134,996,412 \$ 110,254,592 81.7% \$ 144,765,739 82.2% (8,813,963) -7.4% \$

TULSA COMMUNITY COLLEGE EXPENDITURE SUMMARY BY CATEGORY FOR THE PERIOD ENDING MAY 31, 2017 AND MAY 31, 2016

MAY FY17 MAY FY16 Percent of Percent Percent of **Budget** Year to date **Budget Budget** Year to date **Budget** \$ Change Change **EDUCATION AND GENERAL** Salaries & Wages Faculty 17,550,232 14,499,371 82.6% \$ 18,288,189 14,704,125 80.4% \$ (204,754)-1.4% 11,700,000 75.1% 68.1% 0.1% Adjunct Faculty 8,785,611 12,893,590 8,780,217 5,394 10,586,844 12,405,669 78.3% 91.3% -8.2% Professional 9,718,621 11,599,149 (868,224) Classified Exempt 75.8% 4,479,153 85.5% -17.7% 4,158,105 3,152,486 3,829,656 (677,170)85.3% Classified Hourly 13,316,054 12,172,474 91.4% 14,440,059 12,310,610 (138, 136)-1.1% TOTAL 59,130,060 48,328,562 81.7% 61,700,140 50,211,452 81.4% (1,882,890)-3.7% Staff Benefits \$ 21,569,019 17,657,893 81.9% \$ 22,047,079 \$ 18,655,355 84.6% (997,461)-5.3% 72.8% **Professional Services** 2,835,900 1,647,513 58.1% 3,522,742 (916,082)-35.7% 2,563,595 **Operating Services** 14,527,578 11,351,936 78.1% 16,759,682 12,959,275 77.3% (1,607,339)-12.4% Travel 452,420 389,186 86.0% 750,533 498,152 66.4% (108,966)-21.9% Utilities 1,908,500 1,389,624 72.8% 2,015,900 1,510,028 74.9% (120,404)-8.0% **Tuition Waivers** 3,999,970 112.9% 3,375,756 98.5% 20.4% 3,544,500 3,323,557 676,413 Scholarships 4,350,000 4,341,038 99.8% 4,145,100 4,092,717 98.7% 248,320 6.1% Furniture & Equipment 2,457,807 929,429 37.8% 906,144 235.3% (1,202,444) -56.4% 2,131,873 **TOTAL** \$ 110,775,784 90,035,149 81.3% \$ 115,223,076 95,946,003 83.3% (5,910,854) -6.2%

TULSA COMMUNITY COLLEGE EXPENDITURE SUMMARY BY CATEGORY FOR THE PERIOD ENDING MAY 31, 2017 AND MAY 31, 2016

MAY FY17 MAY FY16 Percent of Percent of Percent **Budget** Year to date **Budget Budget** Year to date **Budget** \$ Change Change **CAMPUS STORE** Salaries & Wages **Professional & Classified Exempt** \$ 258,122 \$ 272,501 105.6% \$ 306,629 \$ 300,405 98.0% \$ (27,904)-9.3% 519,739 599,206 502,051 83.8% Classified Hourly 447,291 116.2% 17,689 3.5% \$ **Total Salaries & Wages** 705,413 \$ 792,240 112.3% \$ 905,835 \$ 802,456 88.6% \$ (10,216)-1.3% Staff Benefits \$ 224,587 \$ 233,069 103.8% \$ 320,542 \$ 257,819 80.4% \$ (24,749)-9.6% 0.0% 8,048 0.0% -100.0% **Professional Services** (8,048)590,000 6.9% 180,500 42,251 23.4% **Operating Services** 40,659 (1,592)-3.8% Travel 5,000 1,121 22.4% 15,000 3,664 24.4% (2,543)-69.4% Utilities 40,000 20,972 52.4% 85,000 19,276 22.7% (1,696)-8.1% Items for Resale - Campus Store 4,745,000 5,292,051 111.5% 5,780,000 5,975,079 103.4% (683,028)-11.4% Furniture & Equipment 0.0% 0.0% 0.0% 98.2% TOTAL \$ 6,355,000 6,378,416 100.4% 7,241,877 7,110,288 (731,872) -10.3% **STUDENT ACTIVITIES** Salaries & Wages \$ 613,385 \$ 460,117 75.0% \$ 564,340 \$ 522,409 92.6% \$ (62,292)-11.9% Professional Classified Hourly 686,230 538,505 78.5% 808,166 574,401 71.1% (35,896)-6.2% \$ \$ **Total Salaries & Wages** 1,299,615 \$ 998,622 76.8% \$ 1,372,506 \$ 1,096,810 79.9% (98, 188)-9.0% Staff Benefits \$ 520,385 \$ 379,456 72.9% \$ 396,565 \$ 439,457 110.8% \$ (60,001)-13.7% **Professional Services** 46,181 27,777 60.1% 39,260 17,453 44.5% 10,324 59.2% 435,766 **Operating Services** 369,319 362,174 98.1% 345,629 79.3% 16,545 4.8% Travel 40,000 32,493 81.2% 104,920 88,891 84.7% (56,398)-63.4% 542.5% 49,312 0.0% Furniture & Equipment 10,000 54,250 4,939 10.0% 62.0% 25.1% Items for Resale 100,000 62,043 90,000 49,585 55.1% 12,458 TOTAL 2,385,500 1,916,815 80.4% 2,439,017 2,087,137 85.6% (170,322) -8.2% OTHER AUXILIARY ENTERPRISES Salaries & Wages \$ Professional 120,789 \$ 111,070 92.0% \$ 82,000 \$ 124,404 151.7% \$ -10.7% (13,333)87.5% 146,713 198,521 135.3% Adjunct Faculty 188,132 164,702 (33,819)-17.0% Classified Hourly 304,705 302,147 99.2% 320,000 305,826 95.6% (3,679)-1.2% \$ 613,626 \$ 577,919 94.2% \$ \$ \$ **Total Salaries & Wages** 548,713 628,750 114.6% (50,831)-8.1% Staff Benefits \$ 94,072 \$ \$ 153.0% \$ 98,374 \$ 95.6% 65,613 100,366 (6,294)-6.3% 447,082 75.5% 398,000 15.7% **Professional Services** 337,723 291,808 73.3% 45,915 **Operating Services** 4,813,558 1,128,239 23.4% 3,847,418 1,418,389 36.9% (290, 150)-20.5% Travel 0.0% 20,499 0.0% 35.0% 27,678 7,178 Utilities 750,000 546,838 72.9% 870,000 566,261 65.1% (19,423)-3.4% Scholarship & Refunds 4,340 0.0% 0.0% 100.0% 4,340 **Bond Principal and Expense** 1,800,000 1,120,222 62.2% 2,000,000 861,541 43.1% 258,681 30.0% Furniture & Equipment 100,000 11,452 11.5% 84,938 0.0% (73,485)-86.5% Items for Resale 3,860 1,677 43.4% 7,100 1,485 20.9% 192 12.9% 7,736,844 TOTAL 8,626,500 3,850,160 44.6% 3,974,037 51.4% (123,877) -3.1%

TULSA COMMUNITY COLLEGE-CAMPUS STORE STATEMENT OF REVENUE, EXPENDITURES AND CAMPUS STORE EQUITY FOR THE ELEVEN MONTHS ENDING MAY 31, 2017 AND MAY 31, 2016

| | MAY FY17 | | MAY | MAY FY16 | | |
|--|---------------------|------------|-------------------|------------|--------------|---------|
| | | Percent of | | Percent of | Increase/ | Percent |
| | Current Year | Sales | Prior Year | Sales | (Decrease) | Change |
| Income From Sales | | | | | | |
| Sales (From 07-01-16 To 05-31-17) | | | | | | |
| Textbooks, Supplies, and Soft Goods | \$ 6,422,379 | | \$ 6,858,260 | | \$ (435,881) | -6.4% |
| Total Sales | 6,422,379 | 100.0% | 6,858,260 | 100.0% | (435,881) | -6.4% |
| Less: Cost of Goods Sold | 4,838,223 | 75.3% | 5,131,979 | 74.8% | (293,756) | -5.7% |
| Gross Income/(Loss) on Sales | 1,584,156 | 24.7% | 1,726,281 | 25.2% | (142,125) | -8.2% |
| Operating Expenses | | 40.004 | 000 450 | 44 = 0/ | (10.015) | |
| Selling Expenses | 792,240 | 12.3% | 802,456 | 11.7% | (10,216) | -1.3% |
| Total Selling Expense | 792,240 | 12.3% | 802,456 | 11.7% | (10,216) | -1.3% |
| Administrative Expenses | | | | | | |
| Personnel Benefits | 233,069 | 3.6% | 257,819 | 3.8% | (24,750) | -9.6% |
| Travel | 1,121 | 0.0% | 3,664 | 0.1% | (2,543) | -69.4% |
| Operating Expense | 58,877 | 0.9% | 71,271 | 1.0% | (12,394) | -17.4% |
| Total Administrative Expense | 293,067 | 4.6% | 332,753 | 4.9% | (39,686) | -11.9% |
| Total Selling and Administrative Expense | 1,085,307 | 16.9% | 1,135,209 | 16.6% | (49,902) | -4.4% |
| Net Selling Income/(Loss) | 498,849 | 7.8% | 591,072 | 8.6% | (92,223) | -15.6% |
| Other Income/(Loss) | | | | | | |
| Commission Income | 44,830 | 0.7% | 42,590 | 0.6% | 2,240 | 5.3% |
| Other Expense | - | 0.0% | 300,000 | 4.4% | (300,000) | -100.0% |
| | 44,830 | 0.7% | (257,410) | -3.8% | 302,240 | -117.4% |
| Net Income/(Loss) | \$ 543,679 | 8.5% | \$ 333,662 | 4.9% | 210,017 | 62.9% |
| Equity Balance July 1, 2016 | 6,606,607 | | 6,734,225 | | (127,618) | -1.9% |
| Equity Balance May 31, 2017 | \$ 7,150,286 | | \$ 7,067,887 | | 82,399 | 1.2% |
| | | | | | | |

| | Current Year | Prior Year | Increase/ (Decrease) | Percent Change |
|-------------------------------------|--------------|--------------|-------------------------|-------------------|
| Inventory July 1, 2016 Purchases | \$ 1,751,939 | \$ 1,644,716 | \$ 107,223 | 6.5% |
| Textbooks, Supplies, and Soft Goods | 4,489,669 | 5,633,396 | (1,143,727) | -20.3% |
| Total Purchases | 4,489,669 | 5,633,396 | (1,143,727) | -20.3% |
| Freight-In | 110,459 | 85,317 | 25,142 | |
| | 4,600,128 | 5,718,712 | (1,118,584) | -19.6% |
| Cost of Goods Available for Sale | 6,352,067 | 7,363,428 | (1,011,361) | -13.7% |
| Deduct Inventory May 31, 2017 | 1,513,844 | 2,231,449 | (717,605) | -32.2% |
| Cost of Goods Sold | \$ 4,838,223 | \$ 5,131,979 | (293,756) | -5.7% |
| | | | | |

Home Back to Agenda Item

Oklahoma State Regents for Higher Education

655 Research Parkway, Suite 200 Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2017-2018 PART I - PRIMARY BUDGET

Schedule A

Summary of Educational and General Expenditures by Function

| Agency # | 750 | | |
|--------------------------|-------------------------|-----------------|---------------|
| Institution Name: | Tulsa Community College | Date Submitted: | June 14, 2017 |
| President: | Dr. Leigh Goodson | | |

| | EXPENDITURES BY ACTIVITY/FUNCTION | | | | |
|------------------------|--|--------------------|------------------|--|--|
| Activity Number | Activity/Function | FY2017-2018 Amount | Percent of Total | | |
| | Educational & General Budget - Part I: | | | | |
| 11 | Instruction | 47,953,401 | 43.3% | | |
| 12 | Research | - | 0.0% | | |
| 13 | Public Service | 491,681 | 0.4% | | |
| 14 | Academic Support | 18,036,190 | 16.3% | | |
| 15 | Student Services | 9,280,778 | 8.4% | | |
| 16 | Institutional Support | 11,652,083 | 10.5% | | |
| 17 | Operation and Maintenance of Plant | 15,048,069 | 13.6% | | |
| 18 | Scholarships and Fellowships | 8,287,500 | 7.5% | | |
| | Total Expenditures by Activity/Function: | 110,749,702 | 100.0% | | |

| | FUNDING | | | | |
|-------------|---|--------------------|------------------|--|--|
| Fund Number | Fund Name | FY2017-2018 Amount | Percent of Total | | |
| | E&G Operating Revolving Fund: | | | | |
| 290 | Revolving Funds | 82,164,576 | 74.2% | | |
| 290 | State Appropriated Funds - Operations Budget | 28,142,632 | 25.4% | | |
| 290 | State Appropriated Funds - Grants, Contracts and Reimbursements | 442,494 | 0.4% | | |
| | | - | 0.0% | | |
| | Total Expenditures by Fund: | 110,749,702 | 100.0% | | |

EDUCATIONAL AND GENERAL BUDGET - FY2017-2018 PART I - PRIMARY BUDGET

Schedule B

Summary of Educational and General Expenditures by Object

Institution: Tulsa Community College

| | EXPENDITURES BY OBJECT | | | | |
|----------------------|---|--------------------|------------------|--|--|
| Object Number | Object of Expenditure | FY2017-2018 Amount | Percent of Total | | |
| 1 | Personnel Services: | | | | |
| 1a | Teaching Salaries | 27,998,337 | 25.3% | | |
| 1b | Professional Salaries | 9,632,198 | 8.7% | | |
| 1c | Other Salaries and Wages | 20,174,761 | 18.2% | | |
| 1d | Fringe Benefits | 21,015,421 | 19.0% | | |
| 1e | Professional Services | 2,399,350 | 2.2% | | |
| | Total Personnel Service | 81,220,067 | 73.3% | | |
| 2 | Travel | 443,700 | 0.4% | | |
| 3 | Utilities | 1,745,700 | 1.6% | | |
| 4 | Supplies and Other Operating Expenses * | 17,173,135 | 15.5% | | |
| 5 | Property, Furniture and Equipment | 1,500,000 | 1.4% | | |
| 6 | Library Books and Periodicals | 379,600 | 0.3% | | |
| 7 | Scholarships and Other Assistance | 8,287,500 | 7.5% | | |
| 8 | Transfer and Other Disbursements ** | - | 0.0% | | |
| | Total Expenditures by Object | 110,749,702 | 100.0% | | |

EDUCATIONAL AND GENERAL BUDGET - FY2017-2018 PART I - PRIMARY BUDGET

Schedule C

REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

| Institution Name: Tulsa Community College | | | |
|--|--------------------|-----------------------------|--|
| Revenue Description | FY2017-2018 Amount | Percent of Total | |
| 1. Beginning Fund Balance July 1, 2017 (Cash Basis) | 25,564,852 | | |
| 2. Expenditures for Prior Year Obligations | 5,548,695 | | |
| | | | |
| 3. Unobligated Reserve Balance July 1, 2017 (line 1 - line 2) | 20,016,157 | <formula< th=""></formula<> | |
| 4. Projected FY2018 Receipts: | | | |
| State Appropriated Funds - For Operations | 28,142,632 | 25.5% | |
| State Appropriated Funds - For Grants, Contracts and Reimbursements | 442,494 | 0.4% | |
| Federal Appropriations | | 0.0% | |
| Local Appropriations | 39,951,322 | 36.2% | |
| Resident Tuition (includes tuition waivers) | 29,975,268 | 27.2% | |
| Nonresident Tuition (includes tuition waivers) | 2,324,228 | 2.1% | |
| Student Fees - Mandatory and Academic Service Fees | 6,815,789 | 6.2% | |
| Gifts, Endowments and Bequests | 602,285 | 0.5% | |
| Other Grants, Contracts and Reimbursements | 371,607 | 0.3% | |
| Sales and Services of Educational Departments | | 0.0% | |
| Organized Activities Related to Educational Departments | | 0.0% | |
| Technical Education Funds | | 0.0% | |
| Other Sources | 1,648,377 | 1.5% | |
| | | - | |
| 5. Total Projected FY2018 Receipts | 110,274,002 | 100.0% | |
| 6. Total Available (line 3 + line 5) | 130,290,159 | <formula< td=""></formula<> | |
| 7. Less Budgeted Expenditures for FY2018 Operations | 110,749,702 | | |
| 8. Projected Unobligated Reserve Balance June 30, 2018 (line 6 - line 7) | 19,540,457 | <formula< td=""></formula<> | |

| Schedule C-1 | | | |
|--|-----------------|-----------|------------|
| Student Fees | Fund 290 | Fund 700 | Totals |
| Mandatory Fees | 4,624,980 | 4,902,037 | 9,527,017 |
| Academic Service Fees | 2,190,809 | 49,020 | 2,239,829 |
| Total Student Fees | 6,815,789 | 4,951,057 | 11,766,846 |
| Difference Between Student Fees in cells B23 and C40 | - | N/A | N/A |

EDUCATIONAL AND GENERAL BUDGET - FY2017-2018 PART II - SPONSORED BUDGET

Schedule A Summary of Educational and General Sponsored Expenditures by Function

Institution Name: Tulsa Community College

| EXPENDITURES BY ACTIVITY/FUNCTION | | | | | |
|-----------------------------------|---|--------------------|------------------|--|--|
| Activity Number | Activity/Function | FY2017-2018 Amount | Percent of Total | | |
| | Educational & General Budget - Part II: | | | | |
| | Instruction | - | 0.0% | | |
| | Research | - | 0.0% | | |
| | Public Service | - | 0.0% | | |
| | Academic Support | - | 0.0% | | |
| | Student Services | 3,993,633 | 60.9% | | |
| | Institutional Support | - | 0.0% | | |
| | Operation and Maintenance of Plant | - | 0.0% | | |
| | Scholarships and Fellowships | 2,563,114 | 39.1% | | |
| 21 | Total E&G Part II: | \$ 6,556,747 | 100.0% | | |

| | FUNDING | | | | | | |
|-------------|-----------------------------|----|------------------|------------------|--|--|--|
| Fund Number | Fund Name | FY | 2017-2018 Amount | Percent of Total | | | |
| 430 | Agency Relationship Fund | \$ | 6,556,747 | 100.0% | | | |
| | Total Expenditures by Fund: | \$ | 6,556,747 | 100.0% | | | |

EDUCATIONAL AND GENERAL BUDGET - FY2017-2018 PART II - SPONSORED BUDGET

Schedule B Summary of Educational and General Sponsored Expenditures by Object

Institution: Tulsa Community College

| EXPENDITURES BY OBJECT | | | | | |
|------------------------|---------------------------------------|--------------------|------------------|--|--|
| Object Number | Object of Expenditure | FY2017-2018 Amount | Percent of Total | | |
| 1 | Personnel Services: | | | | |
| 1a | Teaching Salaries | \$ 175,899 | 2.7% | | |
| 1b | Professional Salaries | 564,988 | 8.6% | | |
| 1c | Other Salaries and Wages | 112,533 | 1.7% | | |
| 1d | Fringe Benefits | 421,054 | 6.4% | | |
| 1e | Professional Services | - | 0.0% | | |
| | Total Personnel Services | \$ 1,274,474.00 | 19.4% | | |
| 2 | Travel | 121,906 | 1.9% | | |
| 3 | Utilities | - | 0.0% | | |
| 4 | Supplies and Other Operating Expenses | 1,295,949 | 19.8% | | |
| 5 | Property, Furniture and Equipment | - | 0.0% | | |
| 6 | Library Books and Periodicals | - | 0.0% | | |
| 7 | Scholarships and Other Assistance | 3,864,418 | 58.9% | | |
| 8 | Transfer and Other Disbursements | - | 0.0% | | |
| | Total Expenditures by Object | \$ 6,556,747.00 | 100.0% | | |

EDUCATIONAL AND GENERAL BUDGET - FY2017-2018 PART II - BUDGET FOR SPONSORED RESEARCH AND OTHER SPONSORED PROGRAMS

Schedule C REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE

| Institution: | Tulsa Community College | Tulsa Community College | | | |
|--|--------------------------------|-------------------------|--|--|--|
| Receipt Description | FY2017-2018 Amount | Percent of Total | | | |
| 1. Beginning Fund Balance July 1, 2017 (Cash Basis) | \$ - | | | | |
| 2. Expenditures for Prior Year Obligations | \$ - | | | | |
| 3. Unobligated Reserve Balance July 1, 2017 (line 1 - line 2) | \$ - | | | | |
| 4. Projected Receipts FY2018: | | | | | |
| Department of Agriculture | - | 0.0% | | | |
| Department of Commerce | - | 0.0% | | | |
| Department of Defense | - | 0.0% | | | |
| Department of Education | 1,001,951 | 15.3% | | | |
| Department of Energy | - | 0.0% | | | |
| Department of Health and Human Services | | 0.0% | | | |
| Department of Homeland Security | - | 0.0% | | | |
| Department of Justice | - | 0.0% | | | |
| Department of Transportation | - | 0.0% | | | |
| National Aeronautics and Space Administration | - | 0.0% | | | |
| National Institutes of Health | 122,955 | 1.9% | | | |
| National Science Foundation | - | 0.0% | | | |
| Other Federal Agencies | 3,743,060 | 57.1% | | | |
| City and County Government | - | 0.0% | | | |
| Commercial and Commercial Related | - | 0.0% | | | |
| Foundations | 1,296,981 | 19.8% | | | |
| Other Non-Federal Sources | | 0.0% | | | |
| Other Universities and Colleges | - | 0.0% | | | |
| State of Oklahoma | 391,800 | 6.0% | | | |
| 5. Total Projected FY2018 Receipts | \$ 6,556,747 | 100.0% | | | |
| 6. Total Available (line 3 + line 5) | \$ 6,556,747 | | | | |
| 7. Less Budgeted Expenditures for FY2018 Operations | \$ 6,556,747 | | | | |
| 8. Projected Unobligated Reserve Balance June 30, 2017 (line 6 - line 7) | - | | | | |

Oklahoma State Regents for Higher Education 655 Research Parkway, Suite 200 Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET FISCAL YEAR FY2017-2018

Schedule F and G

STATEWIDE PROGRAM CODE: Higher Education (Input)

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT Date Submitted: Jui

June 14, 2017

| Institution Name: Tulsa Community College | | | Presidents Name | | | Dr. Leigh Goodson | | | |
|---|-------------------------|-------------------|-----------------|--|--|----------------------------------|---|------------------------------------|---------------------------------------|
| Object Codes | 10 | 20 | 31 | 30 | 40 | 42 | 50 | 60 | |
| Object | Personnel Services | Travel | Utilities | Supplies & Other Operating Expenses | Property, Furniture, & Equipment | Library Books and Periodicals | Scholar ships & Other Assistance Net of Waivers | Transfers & Other Disbursements | TOTALS |
| Activity & Sub-Activity/Function: | | | | | | | | | |
| 11 Instruction 12 Research | 41,017,569 | 116,847 - | - | 5,318,985 - | 1,500,000 | - | - | | 47,953,401 - |
| 13 Public Service | 278,931 | 1,700 | - | 211,050 | - | - | - | - | 491,681 |
| 14 Academic Support15 Student Services | 16,146,643 7,823,379 | 76,400 46,899 | - | 1,433,547 1,410,500 | - | 379,600 | - | | 18,036,190 9,280,778 |
| 16 Institutional Support 17 Operation. & Maintenance. of Plant 18 Scholarships (Net of Tuition Waivers) | 8,576,739 7,376,806 | 165,000 36,854 | 1,745,700 | 2,910,344 5,888,709 | - | - | - - 4,567,500 | - | 11,652,083 15,048,069 4,567,500 |
| 11 Total E&G Part I - Fund 290 | 81,220,067 | 443,700 | 1,745,700 | 17,173,135 | 1,500,000 | 379,600 | 4,567,500 | | 107,029,702 |
| Hyperion Account Code | 511130 | 521110 | | 531160 | | | 552110 | 562130 | 101,020,102 |
| Entry into CORE E&G Part I - Fund 290 | 81,220,067 | 443,700 | | 18,918,835 | | 1,879,600 | 4,567,500 | - | 107,029,702 |
| 21 Total E&G Part II Cells linked to Sch. B-II> | 1,274,474 | 121,906 | - | 1,295,949 | - | - | 3,864,418 | - | 6,556,747 |
| Hyperion Account Code | 511130 | 521110 | | 531160 | 54 | 41110 | 552110 | 562130 | |
| Entry into CORE E&G Part II | 1,274,474 | 121,906 | | 1,295,949 | | - | | - | 6,556,747 |
| Total Allotment | 82,494,541 | 565,606 | 1,745,700 | 18,469,084 | 1,500,000 | 379,600 | 8,431,918 | - | 113,586,449 |

| Schedule G | | | | | | | | | | | |
|-----------------------|-------------------------------------|------------------|---------------------|--------|-----------|--|--|----------------------------------|-------------------------------------|------------------------------------|--------------------------|
| Hyperion Account Code | n Account Code 511130 521110 531160 | | perion Account Code | | 531160 | 54 | 41110 | 552110 | 562130 | | |
| 700 Fund No. | Activity No. | Sub-Activity No. | Personnel Services | Travel | Utilities | Supplies & Other Operating Expenses | Property, Furniture, & Equipment | Library Books and Periodicals | Scholar ships & Other Assistance | Transfers & Other Disbursements | Total Budgeted Amount |
| Fund 7XX | | | 3,000,000 | 55,000 | 835,000 | 4,670,000 | - | - | 4,650,000 | - | 13,210,000 |
| Fund 789 | 89 | | 85,494,541 | - | - | = | - | - | - | - | 85,494,541 |
| Fund 790 | 85 | | - | 1 | - | - | - | - | - | - | - |

| 11 | Entry into CORE E&G Part I - Fund 290 | 107,029,702 |
|----|---------------------------------------|-------------|
| 21 | Entry into CORE E&G Part II | 6,556,747 |
| G | Entry into CORE Fund 700 | 13,210,000 |
| G | Entry into CORE Fund 789 | 85,494,541 |
| G | Entry into CORE Fund 790 | - |
| | Total Allotment | 212,290,990 |

750

Agency #:

Consolidated Capital Budgets FISCAL YEAR 2017-2018

Schedule H Various Funds by Institution

| Institution Agency # and Name: | 750 | | Tulsa Community College |
|--------------------------------|---------------|-------------|-------------------------|
| Date Submitted: | June 14, 2017 | President:> | Dr. Leigh Goodson |

| Fund No. | Activity No. | Sub-Activity No. | Total Budgeted Amount Account 5400000 |
|--------------------------|--------------|------------------|---------------------------------------|
| 295 | 90 | 00001 | 1,350,000 |
| 340 | 90 | 00001 | \$ |
| 450 | 90 | 00001 | \$ |
| 600 | 90 | 00001 | \$ |
| 650 | 90 | 00001 | \$ |
| Other Funds Please List: | | | |
| | 90 | 00001 | \$ |
| | 90 | 00001 | \$ |
| | 90 | 00001 | \$ |
| | 90 | 00001 | \$ |
| | 90 | 00001 | \$ |
| | | | |
| | | | |
| TOTAL | | | \$ 1,350,000 |