

TULSA COMMUNITY COLLEGE  
Regular Meeting of the Tulsa Community College  
Board of Regents  
Thursday, March 12, 2015  
West Campus, I-232  
7505 West 41<sup>st</sup> Street  
Tulsa, Oklahoma  
3:00 p.m.

MINUTES

I. ROLL CALL

A. Roll Call

II. OLD BUSINESS

A. Approval of the Minutes of Regular Meeting of the Tulsa Community College Board of Regents of Thursday, January 22, 2015

B. Carry Over Items

III. NEW BUSINESS

A. Informative Report

1. TCC in the News
2. Verbal Report

B. Academic & Policy Report

1. Semester Credit Hour

C. Community Relations Report

D. Personnel Report

1. Information Items
2. Consent Agenda

E. Building & Grounds Report

1. Recommendation Regarding Construction of the Riverside Aviation Center
2. Recommendation Regarding Sealed Bids for Renovation and Construction of the Philips Auditorium

(M O R E)

### III. NEW BUSINESS

#### F. Financial Report

##### 1. Recommendation Regarding Purchase Item Agreements

- a. Purchase of Microcomputers
- b. Purchase of Audio Equipment
- c. Purchase of Facilities Equipment Repair
- d. Purchase of Data Processing Equipment
- e. Purchase of Data Processing Software

##### 2. Monthly Financial Report for February 2015

#### G. Other New Business

#### H. Persons Who Desire to Come Before the Board

Any person who desires to come before the Board shall notify the Board Chairman in writing at least twelve (12) hours before the meeting begins. The notification must advise the Chairman of the nature and subject matter of their remarks. All persons shall be limited to a presentation of not more than two minutes.

#### I. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

##### 1. Litigation and Pending Investigation

- a. Confidential Report by College Legal Counsel

### IV. ADJOURNMENT

Next Meeting Date:

The next regular monthly meeting of the Tulsa Community College Board of Regents is scheduled for Thursday, April 23, 2015, 3:00 p.m. in Room 617 of the Metro Campus, 909 South Boston, Tulsa, Oklahoma.

I. ROLL CALL  
 March 12, 2015

I. ROLL CALL

A. Roll Call of the Tulsa Community College Board of Regents

At the regular meeting of the Tulsa Community College Board of Regents held Thursday, March 12, 2015, at the West Campus, the following attendance was recorded:

	<u>PRESENT</u>	<u>ABSENT</u>
William R. McKamey, Chairman	<u>  x  </u>	<u>      </u>
Paul H. Cornell, Vice Chairman	<u>  x  </u>	<u>      </u>
Robin F. Ballenger, Secretary	<u>  x  </u>	<u>      </u>
Martin D. Garber, Jr., Member	<u>  x  </u>	<u>      </u>
Larry D. Leonard, Member	<u>  x  </u>	<u>      </u>
Ronald S. Looney, Member	<u>  x  </u>	<u>      </u>
Masoud Moazami, Member	<u>  x  </u>	<u>      </u>
 TOTAL	 <u>  7  </u>	 <u>      </u>

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

II. OLD BUSINESS  
Approval of the Minutes  
March 12, 2015

II. Old Business

A. Approval of the Minutes of the Regular Meeting of the Tulsa Community College Board of Regents of Thursday, January 22, 2015

It is the recommendation of the administration that the Minutes of the meeting of the Tulsa Community College Board of Regents of Thursday, January 22, 2015, be approved as presented.

attachment

MOTION: GARBER

SECOND: LOONEY

ROLL CALL VOTE:

<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	<u>      </u>	<u>      </u>
CORNELL	<u>x</u>	<u>      </u>	<u>      </u>
BALLENGER	<u>x</u>	<u>      </u>	<u>      </u>
GARBER	<u>x</u>	<u>      </u>	<u>      </u>
LEONARD	<u>x</u>	<u>      </u>	<u>      </u>
LOONEY	<u>x</u>	<u>      </u>	<u>      </u>
MOAZAMI	<u>x</u>	<u>      </u>	<u>      </u>
TOTALS	<u>7</u>	<u>      </u>	<u>      </u>
MOTION CARRIED	<u>x</u>	<u>      </u>	<u>      </u>

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\_\_\_\_\_  
Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

II. OLD BUSINESS  
Carry Over Items  
March 12, 2015

B. Carry Over Items

There were no carry over items.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS

A. Informative Report

1. TCC in the News

The final concerts with two conductor candidates took place in January with Michael Rossi and Andrés Franco. February also saw the successful Valentine's Day Fundraising Dinner and Concert.

Following President Obama's proposal of free community college, the Tulsa World published an editorial calling Tulsa Achieves (TA) one of the smartest investments this community has ever made in itself and highlighted that it was a local program and tailored to meet local needs. Dr. Goodson and members of the TCC Board of Regents have received many questions regarding the TA program. This is a locally administered and locally funded program, and more area schools would like to participate.

SeaPerch is a challenge for students to build and use underwater robots. Fourteen schools competed in this year's event presented by the Tulsa Regional STEM Alliance.

KOTV featured the Segway at TCC Southeast Campus and how it helps TCC campus police respond and patrol the 10 parking lots and 500,000-square feet of indoor space.

The American Electric Power Foundation partnered with TCC and the TCC Foundation for a \$3 million grant for a new Credits Count STEM education program that will benefit students in Tulsa Public Schools. Stuart Solomon of Public Service Company of Oklahoma and Governor Mary Fallin were there for the announcement. Regents Looney, Garber, and Ballenger attended the presentation. The Tulsa World wrote an editorial in support of this accomplishment.

The TCC Metro Lecture Series recently hosted TCC graduate and Tulsa author Clifton Taulbert where he talked about race relations in America to a crowd of more than 80. Regent Moazami is delighted that TCC offers this type of series. What happened recently at the University of Oklahoma is troublesome. Racism should not be allowed on campus and students who promote racism should not be allowed to attend government-run schools. Regent Moazami hopes the other college and university presidents in the state will offer their support to President Boren.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Informative Report  
March 12, 2015

1. TCC in the News (continued)

Ahead of the national Adjunct Walk-Out Day, the Tulsa World did a story about TCC's part-time faculty and how they were not going to participate in the national campaign. The administrative team is looking at offering more faculty development opportunities for adjuncts.

Using the original Broadway set with a few modifications, the TCC Theatre Department presented the musical comedy "Young Frankenstein." This production was a blend of professionals working side-by-side with TCC students. More than 80 cast, crew and musicians were involved in this production.

TCC Northeast Campus and other community partners hosted Food on the Move, a project of musician Taylor Hanson to bring awareness and to solve the issue of food deserts and hunger. The goal is to have multiple events during the semester. The one held in February was the kick-off.

TCC student Travis Bramblett, a veteran who suffers from PTSD, shared his story with the Tulsa World about wanting to quit after one semester and how TCC's Education Access Center helped him stay in class and succeed. The Education Access Center helps all students with disabilities and sponsors the Regional Transition Fair to help parents and students.

Inside Higher Ed featured the Tulsa Achieves program by highlighting the academic performance and completion rate of Tulsa Achieves students as compared to their peers.

The Signature Quartet launched Seedling Symphony in collaboration with TCC's West Campus Child Development Center. The new educational outreach program incorporates a live performance and movements for children up to six years old.

2. Verbal Report

Eight Tulsa Achieves students participated in Higher Education Day at the Capitol activities and met with Oklahoma representatives and senators. Regent Garber joined the students that day. While they were at the Oklahoma Capitol, Dr. Goodson was traveling to Washington, DC, for meetings with Oklahoma's congressional delegation.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Informative Report  
March 12, 2015

2. Verbal Report (continued)

TCC employees raised more than \$79,000 for the Tulsa Area United Way campaign and received the 2014 Bronze Campaign Award. More than 160 employees participated in *Day of Caring* by volunteering for agencies in the Tulsa metro area.

TCC's academic bowl team took home nearly \$2,500 in scholarship money and the championship title of the Oklahoma Mind Games tournament by defeating Redlands Community College. The team also placed second in sectional tournament for the National Academic Quiz Tournaments organization with team captain Jimmie Carter earning first place individually.

Tulsa Teachers Credit Union presented TCC with a \$2,900 check as a result of the credit union's School Pride promotion.

This semester there has been an increase in the number of full-time employees taking classes at TCC with 63 full-time employees up from 57 in the fall and they are taking more credit hours -- 284 credit hours versus 232 credit hours last semester.

Tulsa Global Alliance, University of Tulsa and the Gilcrease Museum was awarded a Fulbright Enrichment Seminar in April which will feature 55 Fulbright Scholars from across the country. The theme of the seminar is "Old to New West: The Role in Shaping the American Story."

It is quite a distinction that Tulsa was selected as a host city. TCC Professor Steven Woods will speak to the group about Native American experiences in the West and Dr. Doug Price will facilitate the closing discussion.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents



III. NEW BUSINESS  
 Academic & Policy Report  
 March 12, 2015

B. Academic & Policy Report

1. Semester Credit Hour

It is the recommendation of the Tulsa Community College Board of Regents Academic & Policy Committee that the policy on Semester Credit Hour be approved as per attached.

Attachment 1 is the proposed policy.  
 Attachment 2 is the proposed procedure.

MOTION FROM ACADEMIC & POLICY COMMITTEE FOR APPROVAL

NO SECOND NEEDED

ROLL CALL VOTE:

<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>  x  </u>	<u>      </u>	<u>      </u>
CORNELL	<u>  x  </u>	<u>      </u>	<u>      </u>
BALLENGER	<u>  x  </u>	<u>      </u>	<u>      </u>
GARBER	<u>  x  </u>	<u>      </u>	<u>      </u>
LEONARD	<u>  x  </u>	<u>      </u>	<u>      </u>
LOONEY	<u>  x  </u>	<u>      </u>	<u>      </u>
MOAZAMI	<u>      </u>	<u>  x  </u>	<u>      </u>
TOTALS	<u>  6  </u>	<u>  1  </u>	<u>      </u>
MOTION CARRIED	<u>  x  </u>	<u>      </u>	<u>      </u>

CERTIFICATION:

I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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 Chairman, TCC Board of Regents

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 Secretary, TCC Board of Regents

III. NEW BUSINESS  
Academic & Policy Report  
March 12, 2015

1. Semester Credit Hour (continued)

Regent Ballenger: This proposed new policy will define the meaning of credit hours for short courses. Short courses are those lasting less than four weeks. The entities that have to agree on this are the U.S. Department of Education, the Higher Learning Commission (HLC), the Oklahoma State Regents, and TCC. This policy has been vetted by a faculty committee. The highlights of the policy are that students may take only one short-term course at a time and faculty may teach only one short-term course but may ask for an exception, in writing, addressed to the chief academic officer.

Regent Moazami: What are the benefits and drawbacks for students enrolled in short classes?

Dr. Bill Ivy (special assistant to the president for academic affairs): Short-term classes may fit better with some students' learning styles, particularly those who prefer to focus on one course at a time. It also depends on the subject matter of the course. Science courses with labs do not fall into the short-term category.

Regent Ballenger: Regent Moazami is concerned about knowledge retention for these short-term classes.

Dr. Goodson: The best outcome of approving this policy is that the College will be in compliance.

Dr. Ivy: These courses have existed, but now we are putting some monitoring in place to ensure adequate time is available.

Regent Cornell: The policy is very detailed and specific and calls for a tightening of standards.

Regent Garber: I am sure our faculty has reviewed this thoroughly. I did not even know there was a federal standard and I do not know why the federal government is involved in setting these standards. I can understand why the HLC would be involved.

Regent Ballenger: I think this suggestion came in part because of the multitude of online courses as well as those offered by proprietary institutions.

Regent Garber: That is a problem, especially when it comes to proprietary courses which do not comply with any kind of standard and are not accredited.

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**CERTIFICATION:**

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

## Semester Credit Hour Definition

Tulsa Community College's assignment and award of credit hours shall conform to commonly accepted practices in higher education and with the federal definition of the credit hour.

## Federal Credit Hour Definition

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than:

- (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or
- (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward the award of credit hours. 34CFR 600.2 (11/1/2010)

## TCC Short-Term Courses

TCC will offer classes in which the duration of the class meets the Federal Credit Hour Definition. For example, a one-credit hour class translates to 16 hours of direct faculty instruction time and a minimum of 32 clock hours of out-of-class student work. This one-credit hour lecture class consisting of 48 clock hours could reasonably be offered in a minimum of one week (span of seven days). Using the basic definition for a one-credit hour class, a two-credit hour class could be offered in a minimum of two weeks (span of 14 days), and a three-credit hour course could be offered in a minimum of three weeks (span of 21 days).

For purposes of this policy, a short-term course will be defined as a course less than four weeks in length.

## Semester Credit Hour Definition - Short-Term Course Procedures

These procedures support the Board policy related to Semester Credit Hours in compliance with the Federal Credit Hour Definition.

### Student Enrollment in Short-Term Courses

Due to the demands of an accelerated format, students will be limited to enrollment in one short-term course for the duration of that short-term course. Students may appeal to TCC's Chief Academic Officer or his/her designee for an exception to this policy.

### Faculty Assigned to Teach Short-term Courses

Faculty assigned to teach a short-term course will follow the same guidelines as given for students, so that faculty will have adequate time to (a) prepare and deliver instruction, (b) provide assistance to students, and (c) assess student work. Faculty will be limited to teaching only one short-term course for the duration of that short-term course. Faculty may apply for a policy exception to offer and teach more than one short-term course simultaneously to TCC's Chief Academic Officer or his/her designee.

### Faculty Requests for Policy Exceptions

**Exception:** Faculty may apply for a policy exception to offer and teach a short-term course less than four weeks in duration to TCC's Chief Academic Officer or his/her designee.

With the approval of the campus Associate Dean and Provost, the faculty member will submit a request with supporting documentation to TCC's Chief Academic Officer a minimum of two months prior to master course schedule submission date. The faculty member will prepare and submit documentation including:

1. rationale for why an exception to policy is necessary;
2. course syllabus with specific details demonstrating how the content and rigor of the proposed courses are the same ( or better) as the same courses offered in a longer format; and
3. methods for course delivery and implementation with rationale/research supporting these methods as best practices.

The Chief Academic Officer will appoint an ad hoc committee including a minimum of three (four maximum) faculty and two administrators representative of that discipline or program to review the request. The committee will evaluate the request, and prepare a written summary rationale including the recommendation to the Chief Academic Officer.

The Chief Academic Officer will approve or disapprove the recommendation, and will maintain permanent records of exception requests and all related documentation. If the

short-term course exception is approved, the faculty member who proposed the courses will be expected to teach the courses.

The process must be repeated for each semester a faculty would like to apply for an exception to policy. If the simultaneous teaching of multiple specific short-term courses has been previously approved within the current academic year, the Chief Academic Officer has the discretion to approve or disapprove the request without repeating the ad hoc committee review process.

***Exception:***

Faculty may apply for a policy exception to simultaneously teach more than one short-term at the same time to TCC's Chief Academic Officer or his/her designee.

With the approval of the campus Associate Dean and Provost, the faculty member will submit a request with supporting documentation to TCC's Chief Academic Officer a minimum of two months prior to master course schedule submission date. The faculty member will prepare and submit documentation including:

1. a rationale for why an exception to policy is necessary;
2. methods describing how adequate time will be set aside to (a) prepare and deliver instruction, (b) provide assistance to students, and (c) assess student work for multiple short-term courses at the same time.

The Chief Academic Officer has the discretion to approve or disapprove the request.

Student Requests for Policy Exceptions

Any student who wishes to enroll in a short-term course which will overlap another short term course during the same time period, must petition to have the additional enrollment approved by submitting the following documentation to Enrollment Services to the start date of the additional course:

1. Completed "Short Term Course Petition" form.
2. Supporting statement explaining the need for the additional enrollment and the student's plan to be successful in each course.

Enrollment Services will forward the documentation to the appropriate Associate Dean and Provost on the campus where the additional course is scheduled for their review and recommendation. The Associate Dean and Provost will forward their recommendation, along with supporting documentation, to the Chief Academic Officer or his/her designee who will make the final decision regarding the student's petition.

The Chief Academic Officer will return the documentation to the Associate Dean's office. The Associate Dean is responsible for notifying the student of the final decision

and will forward the documentation to Enrollment Services to archive and to process the additional enrollment if approved.

This process must be repeated for each semester a student would like to appeal the short term enrollment policy.

III. NEW BUSINESS  
Community Relations Report  
March 12, 2015

C. Community Relations Report

Regent Garber: I took a group of students to the Capitol during Higher Education Day. We tried to meet with most of our elective representatives from the Tulsa area plus a few others. Our two messages were about the budget and no guns on campus. Two days ago we had a Senate committee meeting on the budget which Dr. Goodson will elaborate on. The Governor was talking about a flat budget for higher education where the expected deficit was \$300 million. The deficit is now \$611 million. The chairman of the appropriations committee is my representative and I see him often. He says we must fix this under our constitution. The question is how will they fix it. When it was \$300 million they were discussing five or six percent reductions for all the agencies that were not protected, but now they are saying that no one is protected. TCC submitted some budget reduction scenarios to the State Regents. They have not said they will reduce funds for higher education yet, but they are expecting a higher budget shortfall. Most of the Senate committees have eight or ten people, but the Senate Appropriations Committee consists of the entire Senate.

Dr. Goodson: The Senate Appropriations Committee is chaired by Senator Clark Jolley of Edmond and the subcommittee chair for education is Senator John Ford who is Regent Garber's senator. The Chancellor and his fiscal officer Amanda Paliotta attended the budget hearing and had to answer very specific questions about how higher education spends its money. We were asked to advise the Chancellor what specific budget cuts would mean to the College. Mr. Shane Netherton, chief financial officer, and a team worked on this proposal. We will have to make careful and more strategic decisions as we move forward. We will focus on increasing enrollment and improving our retention rate. This will be more obvious from our Strategic Plan now posted on the Web for comments. We will present the Strategic Plan to the Board for approval in April.

Regent Garber: I believe we have a strong message because we are helping students. We can make a strong case for our budget since over the past 10 to 15 years it has decreased at the state level. Members of the legislature have questions about the research schools, OU and OSU and the four-year universities, but not specifically about TCC. Our missions are entirely different and our budgets dictate the difference. The OU and OSU, foundations can raise in excess of a billion dollars so legislators are wondering why they need all the money they have. OU and OSU are pumping a great deal of money into

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Community Relations Report  
March 12, 2015

C. Community Relations Report (continued)

scholarships, just like TCC. There is a great deal of misunderstanding about the higher education system. We need to continue to visit with our legislators and this will help us in the long run.

Ms. Lauren Brookey, vice president for external affairs, presented a photograph to Mr. Garber of him and his group of students when they attended Higher Education Day.

Regent Moazami: We must also understand where the lawmakers are coming from. We have to make the effort. We must get our graduation rates up. Higher education is an investment and we want to make sure people know it is a wise investment. We raise tuition every year, but we must make sure the students are getting an exceptional education.

Chairman McKamey: When we take students to the Capitol, we are demonstrating to them how to become civically engaged.

Regent Leonard: I have served on this Board for 13 years and have voted on every proposed tuition increase and have never voted for an arbitrary tuition increase. I have listened to management and costs are not static. The amount of funds the College receives has diminished every year that I have been here. I think the College has been exemplary in managing this institution and that we propose the most reasonable tuition increases in the state. I think we should be applauded.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents



III. NEW BUSINESS  
Personnel Report  
March 12, 2015

D. Personnel Report

1. Information Items

Dr. Goodson: The personnel report is different beginning this month. We are moving to more of a consent agenda. Personnel is now one agenda item, but I will present some highlights. The addendum that is attached to the board agenda will give you the details of retirements, employment, sabbaticals, etc. Miss Patti Smith, assistant professor of biology, West Campus, and Ms. Nancy Vitali, associate professor of nursing, Metro Campus are requesting approval for Sabbaticals. Ms. Smith's sabbatical will be spent in Taos New Mexico, and her course of study will be *TCC in Taos: High Impact Learning through Research, Service Learning, and Global Experiences*. Ms. Vitali's course of study is entitled *Connecting Caring Science, QSEN, Arts-Informed Narrative Inquiry, and Faculty Experience of Teaching from the Heart* in Colorado.

Dr. Cindy Hess has been appointed as the Senior Vice President for Academic Affairs.

Mr. Andres Franco has been selected as the new Artistic Director and Conductor of the Signature Symphony. Mr. Franco distinguished himself as an exceptional candidate for this position throughout the extensive search and selection process.

His two performances with the orchestra, first with a flawless classical concert last October and more recently with a record-breaking Pops concert in February, showcased his extraordinary abilities as a musician, conductor and artistic director.

He currently serves as Principal Conductor of Caminos del Inka, a highly successful multimedia project dedicated to preserving the musical legacy of the Americas. He also serves as Artistic Director of the Fort Worth Symphony Orchestra's Concerts in the Garden Summer Festival.

Mr. Franco is committed to the education of young musicians and serves as Conductor of the Fort Worth Youth Philharmonic. He has also worked with the Eastern Washington University, University of Kansas and Texas Christian University symphony orchestras. His vision for music education outreach clearly complements the Signature Symphony at TCC Higher Scale Music Outreach Program.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Personnel Report  
March 12, 2015

1. Information Items

He holds a Bachelor's Degree in Piano Performance from his native Columbia. And two masters degrees from Texas Christian University, one in Piano Performance and one in Conducting. He is currently working to complete a doctorate in conducting from the University of Kansas.

There is a lengthy list of retirements including Norma Rodgers, assistant to the president and CEO.

Regent Garber: Another retiree is Mr. Tony Alonso, dean of diversity and civic engagement. In his role as dean he has increased minority enrollment from eight percent to well over 30 percent. I congratulate Mr. Alonso on a job well done.

Regent Moazami: Can we separate out items to be voted upon? The Signature Symphony represents something that I do not believe a two-year college should offer, therefore I will vote no. I greatly admire Mr. Franco's work and this is not a reflection on his reputation and talent.

Chairman McKamey: The motion is for the entire consent agenda.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Personnel Report  
March 12, 2015

2. Consent Agenda

President Goodson recommends consent from the Board of Regents on the following items:

APPOINTMENTS

Appointments of Full-time Faculty and Full-time Professional at pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College. See Addendum for the list of appointments.

RETIREMENTS

Retirements of Full-time Faculty and Professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College. See Addendum for the list of retirements.

(continued next page)

MOTION: LOONEY

SECOND: CORNELL

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	<u>      </u>	<u>      </u>
CORNELL	<u>x</u>	<u>      </u>	<u>      </u>
BALLENGER	<u>x</u>	<u>      </u>	<u>      </u>
GARBER	<u>x</u>	<u>      </u>	<u>      </u>
LEONARD	<u>x</u>	<u>      </u>	<u>      </u>
LOONEY	<u>x</u>	<u>      </u>	<u>      </u>
MOAZAMI	<u>      </u>	<u>x</u>	<u>      </u>
TOTALS	<u>6</u>	<u>1</u>	<u>      </u>
MOTION CARRIED	<u>x</u>	<u>      </u>	<u>      </u>

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Personnel Report  
March 12, 2015

2. Consent Agenda (continued)

RESIGNATIONS

Resignations of Full-time Faculty and Professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College. See Addendum for the list of resignations.

SABBATICALS

Sabbaticals reviewed and recommended by the appointed committee, that meet the criteria as stated in the Sabbatical Procedures. See Addendum for the list of recommended sabbaticals.

addendum

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CERTIFICATION:

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

## **ADDENDUM FOR PERSONNEL CONSENT ITEMS:**

### **APPOINTMENTS:**

Artistic Director Performing Arts, Performing Arts Center for Education, Southeast Campus  
Appointment Date: March 13, 2015 Salary \$80,000.00

Cynthia Hess, Senior Vice President and Chief Academic Officer, Academic Affairs, Conference Center  
Appointment date: April 1, 2015 Salary: \$190,000.00

Jennifer Ivie, Director Institutional Research & Assessment, Conference Center  
Appointment Date: May 1, 2015 Salary: \$78,000.00

Theodore Ward, Assistant Professor Computer Information Systems, Business & Information Technology,  
Metro Campus  
Appointment Date: August 12, 2015 Salary: \$56,758.00

Sallie Fulsom Wright, Chief Technology Officer, Information Services, Metro Campus  
Appointment Date: May 1, 2015 Salary: \$110,000.00

### **RETIREMENTS:**

Antonio Alonso, Dean Diversity and Civic Engagement,  
Academic Affairs, Conference Center Date: April 1, 2015

Phoebe Baker, Associate Professor of Psychology, Liberal  
Arts, Southeast Campus Date: August 1, 2015

Virginia Bellows, Associate Professor of History, Liberal  
Arts, Metro Campus Date: August 1, 2015

Rosemary S. Carlson, Associate Professor of Chemistry,  
Science & Mathematics, West Campus Date: June 1, 2015

Virginia (Ginny) Davis, Assistant Professor,  
Developmental Reading, West Campus Date: June 1, 2015

Mike Dinneen, Associate Professor of Political Science,  
Liberal Arts/Community Service, Northeast Campus Date: August 1, 2015

Barbara A. Ferguson, Academic Division Administrator,  
Performing Arts, Southeast Campus Date: August 1, 2015

Wanda Holmes, Upward Bound Program Director,  
Upward Bound, Northeast Campus Date: June 1, 2015

Cheryl Hughes, Associate Professor Humanities and  
Religious Studies, Liberal Arts, Metro Campus Date: August 1, 2015

Gwenn Hurlbut, Associate Professor of Nursing, Nursing Services, Metro Campus	Date: July 1, 2015
Benedict J. (Rusty) Middleton III, Associate Professor, Radiography, Allied Health, Metro Campus	Date: August 1, 2015
Jimmy O’Mealey, Associate Professor, General Business, Business and Information Technology, West Campus	Date: August 1, 2015
Ricky Roach, Dean High School Relations, Academic Affairs, Northeast Campus	Date: August 1, 2015
Norma Rodgers, Assistant to President & CEO, Office of the President, Conference Center	Date: August 1, 2015
Mary Ellen Sullivan, Associate Professor of Nursing, Nursing Services, Southeast Campus	Date: July 1, 2015
Angela L. Summers, Associate Professor of Nursing, Nursing Services, Southeast Campus	Date: July 1, 2015
Virginia Terril, Assistant Professor, Nursing, Nursing Services, Metro Campus	Date: July 1, 2015
Jim Tripplehorn, Assistant Professor, Allied Health, Respiratory Therapy, Metro Campus	Date: August 1, 2015
Marva Volk, Associate Professor of Biology, Science and Mathematics, Southeast Campus	Date: July 1, 2015
Nancy Walker, Assistant Professor of Nursing, Nursing Services, Metro Campus	Date: July 1, 2015

**RESIGNATIONS:**

Jennifer Freeman, Academic Counselor, Student Development, Metro Campus	Date: January 30, 2015
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**SABBATICALS:**

Patty Smith, Assistant Professor of Biology, Science and Mathematics, West Campus	Date of Leave: 2015 Fall Semester
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**Proposal:**  
TCC in Taos: Research, Service Learning and Global Experiences

Nancy Vitali, Associate Professor of Nursing, Nursing Services, Metro Campus	Date of Leave: 2015 Fall Semester
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**Proposal:**  
Connecting Caring Science, QSEN, Arts-Informed Narrative Inquiry, and Faculty Experience  
of Teaching from the Heart

III. NEW BUSINESS  
 Building & Grounds Report  
 March 12, 2015

E. Building & Grounds Report

1. Recommendation Regarding Construction of the Riverside Aviation Center

In accordance with State statutes for bidding, Flintco solicited bids from sub-contractors for construction of the Riverside Aviation Center per bid specifications and plans developed by GH2 Architects.

After careful consideration and evaluation of the bids by Flintco, and subsequently Tulsa Community College, it is the recommendation of the Construction Committee to enter into a guaranteed maximum price contract in the amount of \$3,770,528.00.

MOTION FROM CONSTRUCTION COMMITTEE FOR APPROVAL

NO SECOND NEEDED

ROLL CALL VOTE:

<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	<u>      </u>	<u>      </u>
CORNELL	<u>      </u>	<u>      </u>	<u>abstain</u>
BALLENGER	<u>x</u>	<u>      </u>	<u>      </u>
GARBER	<u>x</u>	<u>      </u>	<u>      </u>
LEONARD	<u>x</u>	<u>      </u>	<u>      </u>
LOONEY	<u>x</u>	<u>      </u>	<u>      </u>
MOAZAMI	<u>x</u>	<u>      </u>	<u>      </u>
TOTALS	<u>6</u>	<u>      </u>	<u>1</u>
MOTION CARRIED	<u>x</u>	<u>      </u>	<u>      </u>

CERTIFICATION:

I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

\_\_\_\_\_  
 Chairman, TCC Board of Regents

\_\_\_\_\_  
 Secretary, TCC Board of Regents

III. NEW BUSINESS  
Building & Grounds Report  
March 12, 2015

1. Recommendation Regarding Construction of the Riverside  
Aviation Center (continued)

Regent Garber: The Construction Committee has been working with the architects and we have successfully bid all the projects and are well within our agreed-upon budget. Our Aviation program and program for air traffic controllers are among our most successful. We have been renting space at Tulsa Technology Center but they can no longer accommodate us, so we are moving all of our programs into our new facility.

Regent Looney: TCC owns nine airplanes and there is no place to park them in bad weather.

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CERTIFICATION:

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College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents



III. NEW BUSINESS  
Building & Grounds Report  
March 12, 2015

2. Recommendation Regarding Sealed Bids for Renovation  
and Construction of the Philips Auditorium

On Monday, March 2, 2015, bids were received from four (4) contractors for the furnishing of all labor and materials for the renovation and construction of the Philips Auditorium per bid specifications and plans developed by Selser Schaefer Architects.

After careful consideration and evaluation of the bids by the Construction Committee, it is the recommendation to the Regents that the bid of \$366,800 from Magnum Construction, Inc., 2501 North Hemlock Court, Broken Arrow, 74012, be accepted. With the contingency of 5%, the total contract amount is \$385,140.

It is further recommended that the College administration be authorized to proceed with a contract with Magnum Construction.

MOTION FROM CONSTRUCTION COMMITTEE FOR APPROVAL

NO SECOND NEEDED

ROLL CALL VOTE:

<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	<u>      </u>	<u>      </u>
CORNELL	<u>x</u>	<u>      </u>	<u>      </u>
BALLENGER	<u>x</u>	<u>      </u>	<u>      </u>
GARBER	<u>x</u>	<u>      </u>	<u>      </u>
LEONARD	<u>x</u>	<u>      </u>	<u>      </u>
LOONEY	<u>x</u>	<u>      </u>	<u>      </u>
MOAZAMI	<u>x</u>	<u>      </u>	<u>      </u>
TOTALS	<u>7</u>	<u>      </u>	<u>      </u>
MOTION CARRIED	<u>x</u>	<u>      </u>	<u>      </u>

CERTIFICATION:

I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

\_\_\_\_\_  
Chairman, TCC Board of Regents

\_\_\_\_\_  
Secretary, TCC Board of Regents

III. NEW BUSINESS  
Building & Grounds Report  
March 12, 2015

2. Recommendation Regarding Sealed Bids for Renovation and  
Construction of the Philips Auditorium (continued)

Regent Garber: We are changing the auditorium to make it more serviceable. It is being redesigned so that all of our medical students can participate more freely. This is being completely funded by St. Francis Hospital. Approximately 25 percent of our students are in the healthcare area.

Regent Leonard: The donation from St. Francis was solely based on TCC's outstanding nursing program.

Regent Garber: The Fire Training Center is progressing. The proposed completion date is May 1. This will be an amazing project. The Department of Homeland Security has a wonderful facility on the property. This is a joint \$14 million project with the City of Tulsa. Firemen in Tulsa are required to have 350 hours of training every year.

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CERTIFICATION:

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College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Financial Report  
March 12, 2015

F. Financial Report

1. Recommendation Regarding Purchase Item Agreements

a. Purchase of Microcomputers

Authorization is requested to enter into a contract for the purchase of microcomputers for the Northeast Campus advanced manufacturing program. This purchase consists of thirty (30) each Hewlett Packard laptop computers and two (2) each laptop charging carts.

The Finance Committee recommends award of the contract to Government Connection in the amount of \$33,952.82 under Educational and Institutional Cooperative consortium contract No. CNR01141. The purchase will be funded by the Trade Adjustment Assistance Community College and Career Training grant (TAACCCT).

Regent Cornell: All purchases were reviewed this afternoon at the Finance Committee meeting. The purchase item originally stated that this purchase was for the West Campus, but it is for the Northeast Campus.

MOTION FROM FINANCE COMMITTEE FOR APPROVAL

NO SECOND NEEDED

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	_____	_____
CORNELL	<u>x</u>	_____	_____
BALLENGER	<u>x</u>	_____	_____
GARBER	<u>x</u>	_____	_____
LEONARD	<u>x</u>	_____	_____
LOONEY	<u>x</u>	_____	_____
MOAZAMI	<u>x</u>	_____	_____
TOTALS	<u>7</u>	_____	_____
MOTION CARRIED	<u>x</u>	_____	_____

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

---

Chairman, TCC Board of Regents

---

Secretary, TCC Board of Regents

III. NEW BUSINESS  
Financial Report  
March 12, 2015

b. Purchase of Audio Equipment

Authorization is requested to enter into a contract for the purchase of audio equipment for the Metro Campus Board of Regents meeting room and the Philips auditorium.

The Finance Committee recommends award of the contract to Ford Audio-Video Systems, LLC in the amount of \$260,882, under State of Oklahoma Contract No. ITSW1021.

MOTION FROM FINANCE COMMITTEE FOR APPROVAL

NO SECOND NEEDED

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	_____	_____
CORNELL	<u>x</u>	_____	_____
BALLENGER	<u>x</u>	_____	_____
GARBER	<u>x</u>	_____	_____
LEONARD	<u>x</u>	_____	_____
LOONEY	<u>x</u>	_____	_____
MOAZAMI	<u>x</u>	_____	_____
TOTALS	<u>7</u>	_____	_____
MOTION CARRIED	<u>x</u>	_____	_____

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Financial Report  
March 12, 2015

c. Purchase of Facilities Equipment Repair

Authorization is requested to enter into a contract for the purchase of facilities equipment repair for Northeast Campus. This purchase consists of piping for heating and chilling water at the campus. This purchase was formally bid by three (3) vendors, and selection was made on the basis of the best and lowest bid meeting specifications.

C-It-All Plumbing	\$ 55,050.00
Northern Equipment	\$ 87,092.42
OCE Mechanical	\$ 89,910.00

The Finance Committee recommends award of the contract to C-It-All Plumbing in the amount of \$55,050.

MOTION FROM FINANCE COMMITTEE FOR APPROVAL

NO SECOND NEEDED

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ROLL CALL VOTE:

<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	_____	_____
CORNELL	<u>x</u>	_____	_____
BALLENGER	<u>x</u>	_____	_____
GARBER	<u>x</u>	_____	_____
LEONARD	<u>x</u>	_____	_____
LOONEY	<u>x</u>	_____	_____
MOAZAMI	<u>x</u>	_____	_____
 TOTALS	 <u>7</u>	 _____	 _____
MOTION CARRIED	<u>x</u>	_____	_____

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CERTIFICATION:

I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Financial Report  
March 12, 2015

d. Purchase of Data Processing Equipment

Authorization is requested to enter into a contract for the purchase of data processing equipment for all campuses. This purchase consists of new wireless hardware and software infrastructure to support the increased number of wireless devices at the College.

The Finance Committee recommends award of the contract to ISG Technology in the amount of \$209,804, which is priced below the competitively bid contract under the Educational and Institutional Cooperative consortium contract No. CNR-01141.

Regent Cornell: We have migrated from students having one electronic device to several. Accordingly, the College wants to be able to offer the technology to support these devices. The price has come down substantially from seven years ago.

Chairman McKamey: This purchase comes from comments we have received from students in developing the new strategic plan. These are shortcomings the students noted.

MOTION FROM FINANCE COMMITTEE FOR APPROVAL

NO SECOND NEEDED

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	_____	_____
CORNELL	<u>x</u>	_____	_____
BALLENGER	<u>x</u>	_____	_____
GARBER	<u>x</u>	_____	_____
LEONARD	<u>x</u>	_____	_____
LOONEY	<u>x</u>	_____	_____
MOAZAMI	<u>x</u>	_____	_____
 TOTALS	 <u>7</u>	 _____	 _____
MOTION CARRIED	<u>x</u>	_____	_____

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Financial Report  
March 12, 2015

e. Purchase of Data Processing Software

Authorization is requested to enter into a contract for the purchase of data processing software for all campuses. This purchase consists of DegreeWorks software, a module companion to Banner ERP systems.

The Finance Committee recommends award of the contract to Ellucian Company LP in the amount of \$216,855, under RFP TCC Administrative Information System—2007, approved by the TCC Board of Regents May 9, 2007.

MOTION FROM FINANCE COMMITTEE FOR APPROVAL

NO SECOND NEEDED

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	_____	_____
CORNELL	<u>x</u>	_____	_____
BALLENGER	<u>x</u>	_____	_____
GARBER	<u>x</u>	_____	_____
LEONARD	<u>x</u>	_____	_____
LOONEY	<u>x</u>	_____	_____
MOAZAMI	<u>x</u>	_____	_____
TOTALS	<u>7</u>	_____	_____
MOTION CARRIED	<u>x</u>	_____	_____

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CERTIFICATION:

---

I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Financial Report  
March 12, 2015

2. Monthly Financial Report for February 2015

Attached is the monthly financial report for February 2015. It is recommended by the Finance Committee that it be approved as presented.

Regent Cornell: The numbers for the financial report are coming in more consistent this year over last year. The report was reviewed in the Finance Committee meeting and approved.

Regent Moazami: It is wonderful we are meeting the budget, but it is because we are using our cash reserves and raising tuition. There are some programs we are offering that should not be offered at the two-year college level. We are in the business of recruiting and training individuals for the workplace.

MOTION FROM FINANCE COMMITTEE FOR APPROVAL

NO SECOND NEEDED

ROLL CALL VOTE:

<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	<u>x</u>	_____	_____
CORNELL	<u>x</u>	_____	_____
BALLENGER	<u>x</u>	_____	_____
GARBER	<u>x</u>	_____	_____
LEONARD	<u>x</u>	_____	_____
LOONEY	<u>x</u>	_____	_____
MOAZAMI	<u>x</u>	_____	_____
TOTALS	<u>7</u>	_____	_____
MOTION CARRIED	<u>x</u>	_____	_____

CERTIFICATION:

I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

\_\_\_\_\_  
Chairman, TCC Board of Regents

\_\_\_\_\_  
Secretary, TCC Board of Regents



TULSA COMMUNITY COLLEGE  
FINANCIAL REPORT  
MONTH ENDING FEBRUARY 2015

TULSA COMMUNITY COLLEGE

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Educational & General

SCHEDULE B: Expenditure Summary by  
Category

SCHEDULE E: Statement of Revenue,  
Expenditures and Campus Store Equity

## SCHEDULE A

**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING FEBRUARY 28, 2015 AND FEBRUARY 28, 2014**

	FEBRUARY FY15			FEBRUARY FY14			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
<b>Education &amp; General</b>								
State Appropriations	\$ 37,689,803	\$ 27,793,200	73.7%	\$ 37,643,417	\$ 28,269,296	75.1%	\$ (476,096)	-1.7%
Revolving Fund	2,520,429	2,660,646	105.6%	2,130,561	3,657,604	171.7%	(996,957)	-27.3%
Resident Tuition	29,552,922	24,507,968	82.9%	27,799,472	23,066,976	83.0%	1,440,992	6.2%
Non-Resident Tuition	2,473,585	2,247,201	90.8%	2,644,327	2,060,151	77.9%	187,051	9.1%
Student Fees	6,334,074	5,240,468	82.7%	6,617,534	5,449,946	82.4%	(209,478)	-3.8%
Local Appropriations	36,912,149	14,300,000	38.7%	40,325,073	14,300,000	35.5%	0	0.0%
<b>Total</b>	<b>\$ 115,482,962</b>	<b>\$ 76,749,484</b>	<b>66.5%</b>	<b>\$ 117,160,384</b>	<b>\$ 76,803,972</b>	<b>65.6%</b>	<b>\$ (54,488)</b>	<b>-0.1%</b>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 9,350,000	\$ 7,480,540	80.0%	\$ 10,801,000	\$ 8,111,132	75.1%	\$ (630,592)	-7.8%
Student Activities	2,574,681	2,059,719	80.0%	2,678,052	2,178,303	81.3%	(118,584)	-5.4%
Other Auxiliary Enterprises	7,773,913	3,520,291	45.3%	4,650,889	3,440,603	74.0%	79,688	2.3%
<b>Total</b>	<b>\$ 19,698,594</b>	<b>\$ 13,060,550</b>	<b>66.3%</b>	<b>\$ 18,129,941</b>	<b>\$ 13,730,038</b>	<b>75.7%</b>	<b>\$ (669,488)</b>	<b>-4.9%</b>
<b>Restricted</b>								
Institutional Grants	\$ 7,947,090	\$ 4,672,414	58.8%	\$ 7,029,961	\$ 4,568,382	65.0%	\$ 104,032	2.3%
State Student Grants	3,763,651	2,674,988	71.1%	3,158,388	1,873,490	59.3%	801,498	42.8%
<b>Total</b>	<b>\$ 11,710,741</b>	<b>\$ 7,347,402</b>	<b>62.7%</b>	<b>\$ 10,188,349</b>	<b>\$ 6,441,872</b>	<b>63.2%</b>	<b>\$ 905,530</b>	<b>14.1%</b>
<b>TOTAL REVENUE</b>	<b>\$146,892,297</b>	<b>\$97,157,435</b>	<b>66.1%</b>	<b>\$145,478,674</b>	<b>\$96,975,881</b>	<b>66.7%</b>	<b>\$ 181,554</b>	<b>0.2%</b>
<b>Expenditures</b>								
<b>Education &amp; General</b>								
Instruction	\$ 55,636,690	\$ 31,509,559	56.6%	\$ 56,130,668	\$ 32,538,508	58.0%	\$ (1,028,949)	-3.2%
Public Service	1,886,885	560,291	29.7%	1,332,431	598,262	44.9%	(37,971)	-6.3%
Academic Support	10,290,476	5,033,196	48.9%	10,209,693	5,393,658	52.8%	(360,463)	-6.7%
Student Services	13,141,064	8,330,903	63.4%	13,091,171	8,636,825	66.0%	(305,922)	-3.5%
Institutional Support	14,601,306	9,477,751	64.9%	14,183,285	9,356,057	66.0%	121,694	1.3%
Operation/ Maintenance of Plant	14,695,247	11,015,415	75.0%	15,263,136	10,080,819	66.0%	934,596	9.3%
Tuition Waivers	3,261,600	2,950,367	90.5%	3,000,000	2,591,340	86.4%	359,027	13.9%
Scholarships	4,294,440	3,676,946	85.6%	3,950,000	3,351,466	84.8%	325,480	9.7%
<b>Total</b>	<b>\$ 117,807,708</b>	<b>\$ 72,554,428</b>	<b>61.6%</b>	<b>\$ 117,160,384</b>	<b>\$ 72,546,936</b>	<b>61.9%</b>	<b>\$ 7,492</b>	<b>0.0%</b>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 8,498,821	\$ 7,532,363	88.6%	\$ 9,686,154	\$ 7,446,441	76.9%	\$ 85,923	1.2%
Student Activities	2,786,430	1,594,345	57.2%	2,820,442	1,634,440	57.9%	(40,095)	-2.5%
Other Auxiliary Enterprises	10,133,554	4,121,810	40.7%	8,437,562	4,484,806	53.2%	(362,996)	-8.1%
<b>Total</b>	<b>\$ 21,418,805</b>	<b>\$ 13,248,518</b>	<b>61.9%</b>	<b>\$ 20,944,158</b>	<b>\$ 13,565,687</b>	<b>64.8%</b>	<b>\$ (317,169)</b>	<b>-2.3%</b>
<b>Restricted</b>								
Institutional Grants	\$ 7,947,090	\$ 4,669,274	58.8%	\$ 7,029,961	\$ 4,316,159	61.4%	\$ 353,115	8.2%
State Student Grants	3,763,651	3,484,629	92.6%	3,158,388	2,489,550	78.8%	995,079	40.0%
<b>Total</b>	<b>\$ 11,710,741</b>	<b>\$ 8,153,903</b>	<b>69.6%</b>	<b>\$ 10,188,349</b>	<b>\$ 6,805,709</b>	<b>66.8%</b>	<b>\$ 1,348,194</b>	<b>19.8%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 150,937,254</b>	<b>\$ 93,956,849</b>	<b>62.2%</b>	<b>\$ 148,292,891</b>	<b>\$ 92,918,331</b>	<b>62.7%</b>	<b>\$ 1,038,518</b>	<b>1.1%</b>

**TULSA COMMUNITY COLLEGE**  
**EXPENDITURE SUMMARY BY CATEGORY**  
**FOR THE PERIOD ENDING FEBRUARY 28, 2015 AND FEBRUARY 28, 2014**

	FEBRUARY FY15			FEBRUARY FY14			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>EDUCATION AND GENERAL</u>								
Salaries & Wages								
Faculty	\$ 18,693,488	\$ 10,745,933	57.5%	\$ 18,381,860	\$ 10,608,983	57.7%	\$ 136,950	1.3%
Adjunct Faculty	13,220,130	7,298,424	55.2%	13,857,240	7,843,595	56.6%	(545,171)	-7.0%
Professional	12,544,963	7,831,497	62.4%	11,941,487	7,811,848	65.4%	19,649	0.3%
Classified Exempt	4,302,724	2,734,794	63.6%	4,214,796	2,638,404	62.6%	96,390	3.7%
Classified Hourly	15,438,720	9,278,014	60.1%	15,128,169	9,493,293	62.8%	(215,279)	-2.3%
TOTAL	\$ 64,200,025	\$ 37,888,662	59.0%	\$ 63,523,552	\$ 38,396,123	60.4%	\$ (507,461)	-1.3%
Staff Benefits	\$ 22,763,194	\$ 13,627,054	59.9%	\$ 22,624,166	\$ 13,731,912	60.7%	(104,858)	-0.8%
Professional Services	3,749,510	1,366,146	36.4%	3,269,523	1,775,468	54.3%	(409,323)	-23.1%
Operating Services	13,066,210	9,151,334	70.0%	14,020,347	8,369,159	59.7%	782,175	9.3%
Supplies and Materials	1,917,792	867,640	45.2%	1,917,792	1,022,098	53.3%	(154,459)	-15.1%
Travel	779,479	365,794	46.9%	750,417	306,315	40.8%	59,478	19.4%
Utilities	2,035,000	1,215,132	59.7%	1,750,000	1,130,777	64.6%	84,355	7.5%
Tuition Waivers	3,261,600	2,950,367	90.5%	3,000,000	2,591,340	86.4%	359,027	13.9%
Scholarships	4,294,440	3,676,946	85.6%	3,950,000	3,351,466	84.8%	325,480	9.7%
Furniture & Equipment	1,740,458	1,445,353	83.0%	2,354,587	1,872,276	79.5%	(426,923)	-22.8%
TOTAL	\$ 117,807,708	\$ 72,554,428	61.6%	\$ 117,160,384	\$ 72,546,936	61.9%	\$ 7,492	0.0%

## SCHEDULE B

**TULSA COMMUNITY COLLEGE**  
**EXPENDITURE SUMMARY BY CATEGORY**  
**FOR THE PERIOD ENDING FEBRUARY 28, 2015 AND FEBRUARY 28, 2014**

	FEBRUARY FY15			FEBRUARY FY14			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>CAMPUS STORE</b>								
Salaries & Wages								
Professional & Classified Exempt	\$ 300,089	\$ 201,329	67.1%	\$ 326,080	\$ 229,453	70.4%	\$ (28,124)	-12.3%
Classified Hourly	726,640	393,629	54.2%	768,412	446,727	58.1%	(53,098)	-11.9%
Total Salaries & Wages	\$ 1,026,729	\$ 594,958	57.9%	\$ 1,094,492	\$ 676,180	61.8%	\$ (81,222)	-12.0%
Staff Benefits	\$ 342,592	\$ 201,387	58.8%	\$ 369,942	\$ 212,758	57.5%	\$ (11,371)	-5.3%
Professional Services	-	-	0.0%	-	34,372	0.0%	(34,372)	-100.0%
Operating Services	352,500	54,792	15.5%	210,000	98,253	46.8%	(43,461)	-44.2%
Supplies and Materials	-	-	0.0%	-	-	0.0%	-	0.0%
Travel	5,000	2,171	43.4%	-	2,657	0.0%	(486)	-18.3%
Utilities	40,000	16,877	42.2%	40,000	15,705	39.3%	1,172	7.5%
Items for Resale - Campus Store	6,732,000	6,656,994	98.9%	7,971,720	6,406,515	80.4%	250,480	3.9%
Furniture & Equipment	-	5,184	0.0%	-	-	0.0%	5,184	100.0%
TOTAL	\$ 8,498,821	\$ 7,532,363	88.6%	\$ 9,686,154	\$ 7,446,441	76.9%	\$ 85,923	1.2%
<b>STUDENT ACTIVITIES</b>								
Salaries & Wages								
Professional	\$ 628,529	\$ 372,589	59.3%	\$ 613,809	\$ 417,082	67.9%	\$ (44,493)	-10.7%
Classified Hourly	829,398	456,316	55.0%	881,492	466,149	52.9%	(9,833)	-2.1%
Total Salaries & Wages	\$ 1,457,927	\$ 828,905	56.9%	\$ 1,495,301	\$ 883,232	59.1%	\$ (54,326)	-6.2%
Staff Benefits	\$ 535,678	\$ 330,362	61.7%	\$ 565,573	\$ 349,536	61.8%	\$ (19,174)	-5.5%
Professional Services	91,900	16,115	17.5%	57,500	21,434	37.3%	(5,319)	-24.8%
Operating Services	218,602	141,649	64.8%	256,526	104,244	40.6%	37,405	35.9%
Supplies and Materials	175,000	128,875	73.6%	89,163	84,490	94.8%	44,385	52.5%
Travel	99,875	19,316	19.3%	108,529	47,640	43.9%	(28,324)	-59.5%
Furniture & Equipment	66,448	72,256	108.7%	71,150	38,112	53.6%	34,144	89.6%
Items for Resale	141,000	56,866	40.3%	176,700	105,752	59.8%	(48,886)	-46.2%
TOTAL	\$ 2,786,430	\$ 1,594,345	57.2%	\$ 2,820,442	\$ 1,634,440	57.9%	\$ (40,095)	-2.5%
<b>OTHER AUXILIARY ENTERPRISES</b>								
Salaries & Wages								
Professional	\$ 56,343	\$ 37,892	67.3%	\$ 55,310	\$ 37,142	67.2%	\$ 750	2.0%
Adjunct Faculty	127,170	155,660	122.4%	79,170	66,454	83.9%	89,206	134.2%
Classified Hourly	320,000	255,515	79.8%	350,000	212,238	60.6%	43,278	20.4%
Total Salaries & Wages	\$ 503,513	\$ 449,068	89.2%	\$ 484,480	\$ 315,834	65.2%	\$ 133,234	42.2%
Staff Benefits	\$ 87,726	\$ 57,472	65.5%	\$ 84,725	\$ 42,087	49.7%	\$ 15,385	36.6%
Professional Services	552,120	310,890	56.3%	491,370	262,570	53.4%	48,320	18.4%
Operating Services	5,657,218	1,700,294	30.1%	4,441,017	2,190,847	49.3%	(490,553)	-22.4%
Supplies and Materials	300,000	200,547	66.8%	73,070	175,907	240.7%	24,641	14.0%
Travel	32,900	27,110	82.4%	32,923	6,801	20.7%	20,309	298.6%
Utilities	870,000	455,674	52.4%	750,000	424,041	56.5%	31,633	7.5%
Scholarship & Refunds	-	-	0.0%	-	2,000	0.0%	(2,000)	-100.0%
Bond Principal and Expense	2,012,777	902,997	44.9%	2,012,777	891,818	44.3%	11,179	1.3%
Furniture & Equipment	117,300	15,966	13.6%	67,200	172,901	257.3%	(156,935)	-90.8%
Items for Resale	-	1,792	0.0%	-	-	0.0%	1,792	100.0%
TOTAL	\$ 10,133,554	\$ 4,121,810	40.7%	\$ 8,437,562	\$ 4,484,806	53.2%	\$ (362,996)	-8.1%

TULSA COMMUNITY COLLEGE-CAMPUS STORE  
 STATEMENT OF REVENUE, EXPENDITURES AND CAMPUS STORE EQUITY  
 FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2015 AND FEBRUARY 28, 2014

	FEBRUARY FY15		FEBRUARY FY14		Increase/ (Decrease)	Percent Change
	Current Year	Percent of Sales	Prior Year	Percent of Sales		
Income From Sales						
Sales (From 07-01-14 To 02-28-15)						
Textbooks, Supplies, and Soft Goods	\$ 7,470,929		\$ 8,139,347		\$ (668,419)	-8.2%
Total Sales	<u>7,470,929</u>	<u>100.0%</u>	<u>8,139,347</u>	<u>100.0%</u>	<u>(668,419)</u>	<u>-8.2%</u>
Less: Cost of Goods Sold	5,356,439	71.7%	6,080,122	74.7%	(723,683)	-11.9%
Gross Income/(Loss) on Sales	<u>2,114,490</u>	<u>28.3%</u>	<u>2,059,225</u>	<u>25.3%</u>	<u>55,264</u>	<u>2.7%</u>
Operating Expenses						
Selling Expenses	594,958	8.0%	676,180	8.3%	(81,222)	-12.0%
Total Selling Expense	<u>594,958</u>	<u>8.0%</u>	<u>676,180</u>	<u>8.3%</u>	<u>(81,222)</u>	<u>-12.0%</u>
Administrative Expenses						
Personnel Benefits	201,387	2.7%	212,758	2.6%	(11,371)	-5.3%
Travel	2,171	0.0%	2,657	0.0%	(486)	-18.3%
Operating Expense	71,669	1.0%	148,330	1.8%	(76,662)	-51.7%
Total Administrative Expense	<u>275,227</u>	<u>3.7%</u>	<u>363,746</u>	<u>4.5%</u>	<u>(88,519)</u>	<u>-24.3%</u>
Total Selling and Administrative Expense	<u>870,185</u>	<u>11.6%</u>	<u>1,039,926</u>	<u>12.8%</u>	<u>(169,742)</u>	<u>-16.3%</u>
Net Selling Income/(Loss)	<u>1,244,305</u>	<u>16.7%</u>	<u>1,019,299</u>	<u>12.5%</u>	<u>225,006</u>	<u>22.1%</u>
Other Income/(Loss)						
Commission Income	26,526	0.4%	-	0.0%	26,526	0.0%
Other Expense	425,000	5.7%	520,000	6.4%	(95,000)	-18.3%
	<u>(398,474)</u>	<u>-5.3%</u>	<u>(520,000)</u>	<u>-6.4%</u>	<u>121,526</u>	<u>-23.4%</u>
Net Income/(Loss)	<u>\$ 845,831</u>	<u>11.3%</u>	<u>\$ 499,299</u>	<u>6.1%</u>	<u>346,531</u>	<u>69.4%</u>
Equity Balance July 1, 2014	<u>6,689,507</u>		<u>6,391,996</u>		<u>297,511</u>	<u>4.7%</u>
Equity Balance February 28, 2015	<u>\$ 7,535,338</u>		<u>\$ 6,891,295</u>		<u>644,043</u>	<u>9.3%</u>

  

	Current Year	Prior Year	Increase/ (Decrease)	Percent Change
Inventory July 1, 2014	\$ 1,149,590	\$ 1,209,901	\$ (60,311)	-5.0%
Purchases				
Textbooks, Supplies, and Soft Goods	6,723,654	6,405,589	318,064	5.0%
Total Purchases	<u>6,723,654</u>	<u>6,405,589</u>	<u>318,064</u>	<u>5.0%</u>
Freight-in	138,066	341,514	(203,448)	
	<u>6,861,720</u>	<u>6,747,104</u>	<u>114,616</u>	<u>1.7%</u>
Cost of Goods Available for Sale	<u>8,011,310</u>	<u>7,957,005</u>	<u>54,305</u>	<u>0.7%</u>
Deduct Inventory February 28, 2015	2,654,871	1,876,883	777,988	41.5%
Cost of Goods Sold	<u>\$ 5,356,439</u>	<u>\$ 6,080,122</u>	<u>(723,683)</u>	<u>-11.9%</u>

III. NEW BUSINESS  
Other New Business  
March 12, 2015

G. Other New Business

There was no new business.

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community  
College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Persons Who Desire to  
Come Before the Board  
March 12, 2015

H. Persons Who Desire to Come Before the Board

Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

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CERTIFICATION:

---

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents



III. NEW BUSINESS  
Executive Session  
March 12, 2015

I. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

1. Litigation and Pending Investigation
  - a. Confidential Report by College Legal Counsel

There was no executive session.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	_____	_____	_____
CORNELL	_____	_____	_____
BALLENGER	_____	_____	_____
GARBER	_____	_____	_____
LEONARD	_____	_____	_____
LOONEY	_____	_____	_____
MOAZAMI	_____	_____	_____
TOTALS	_____	_____	_____
MOTION CARRIED	_____	_____	_____

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CERTIFICATION:

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

III. NEW BUSINESS  
Executive Session  
March 12, 2015

1. Litigation and Pending Investigation (continued)

a. Confidential Report by College Legal Counsel (continued)

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

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ROLL CALL VOTE:

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<u>NAME OF REGENT</u>	<u>YES</u>	<u>NO</u>	<u>OTHER</u>
MCKAMEY	_____	_____	_____
CORNELL	_____	_____	_____
BALLENGER	_____	_____	_____
GARBER	_____	_____	_____
LEONARD	_____	_____	_____
LOONEY	_____	_____	_____
MOAZAMI	_____	_____	_____
TOTALS	_____	_____	_____
MOTION CARRIED	_____	_____	_____

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents

IV. ADJOURNMENT  
March 12, 2015

IV. ADJOURNMENT

The next regular meeting of the Tulsa Community College Board of Regents will be held on Thursday, April 23, 3:00 p.m., in Room 617 of the Metro Campus, 909 South Boston, Tulsa, Oklahoma.

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CERTIFICATION:

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I certify that the above is a true and accurate record of the Tulsa Community College Board of Regents.

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Chairman, TCC Board of Regents

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Secretary, TCC Board of Regents