



# INTERNATIONAL STUDENT ORIENTATION

Tulsa Community College

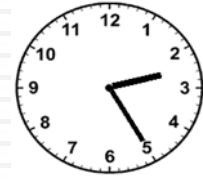
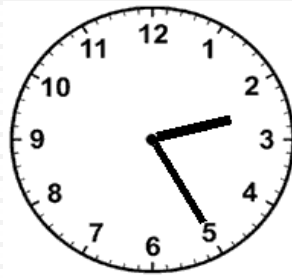


Nathan Bryson

Gary Young-Allen

*Welcome*

**International Student Services**



## Office Hours 9-5 M-Th

Because we have such a small staff, and we cover four campuses, it is often hard to find us in the office. Additionally, we have a large quantity of paperwork that must be completed for each student, and all Immigration paperwork must be completed quickly. For this reason, we see students by appointment only. Email [ISS@tulsacc.edu](mailto:ISS@tulsacc.edu) for an appointment time.

# Important Documents

- Passport
  - ▣ Main form of photo identification, it must be valid at least 6 months into the future
- Visa
  - ▣ The “ticket” that gets you into the U.S., okay if it expires in the U.S. as long as the I-20 is still valid
- I-94
  - ▣ A piece of paper that you can get at [WWW.cbp.gov](http://WWW.cbp.gov) listing the visa holder’s departure date, for F-1 students it should be marked D/S which means “Duration of Status”
- SEVIS I-20
  - ▣ The document that lists your school of attendance, important to read and understand: major field of study, program end date, signature for travel, etc.

# Important Documents continued...

- Driver's License
  - ▣ Needed for driving, also a major form of photo identification (see page 6)
- Social Security Card
  - ▣ Major form of identification in the U.S., immigration requires proof of a legal, verifiable employment
- TCC Student ID Card
  - ▣ Form of photo identification, good for discounts on some goods and services, required for some applications (Driver's License etc.), available at Student Activities.
- I-901 Receipt
  - ▣ Immigration and Customs Enforcement is now requesting F-1 visa students carry the I-901 receipt alongside their I-20 when traveling outside of the United States during breaks.

# In-Status

- Enrolled in and complete a full-time course-load each Spring and Fall semester (minimum of 12 credit hours)
- Notifies the ISS Office within 10 days of any change of address, phone number, or major
- Work only with permission of ISS and USCIS
- Make “progress” toward a degree
- Not deportable for any reason

# Out-of-Status Consequences:

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- ❑ The I-20 is terminated (cancelled)
- ❑ May be detained by Immigration & Customs Enforcement (ICE) agents
- ❑ May be deported to home country
- ❑ Must file for reinstatement (if eligible) or return home to apply for a new visa to re-enter the U.S.

# More about Full-Time Enrollment

- Student must be enrolled in a minimum of 12 hours by Friday of the first week of the 16-week semester
- Student must successfully complete a minimum of 12 hours at the end of the semester (Note: To “complete” classes, the student must receive a grade of A, B, C, D, or F—AW, AU (audit), and “I” are not accepted by Immigration as proof of completion.)
- Summer enrollment is required only if it is the student’s first semester in the U.S.



# Full-time Enrollment Exceptions:

- It is the student's last semester and they do not need 12 hours to graduate
- The student is having difficulty with the English Language or reading requirements of the class (one time exception)
- The student has a well-documented medical reason (one or two semester exception). Pregnancy does not count as a medical reason for an enrollment exception.
- **Note: Any drop below 12 hours must be pre-approved by ISS**

# Students A, C, & D are in Status

- What is the “Status” of these students?

Student A

Math (3 hours) = B

History (3 hours) = C

Biology (4 hours) = F

English (3 hours) = D

13 hours

Student C

Math (3 hours) On-line = A

History (3 hours) = C

Biology (4 hours) = B

English (3 hours) On-line = A

13 hours

Student B

Math (3 hours) = A

History (3 hours) = A

Biology (4 hours) = A

English (3 hours) = AW (no hours)

10 hours

Student D

Math (3 hours) = A

History (3 hours) = W (no hours)

Biology (4 hours) = C

English (3 hours) = C

Art History (3 hours) = B

13 hours

# Work Options

## **Working on-campus at TCC**

- Eligibility: All students on a TCC I-20 are eligible
- Benefit: Work Part-time up to 20 hours per week during the regular semester and up to 40 during the summer, job type is not important
- Application: No immigration application required, apply through TCC (See page 11 for application process)
- NOTE: Once a job offer is received, the student can apply for a Social Security Card and a FICA (Tax) exemption

# Work Options

## **Curricular Practical Training (CPT)**

- **Eligibility:** All students on a TCC I-20 who have been in-status at least one academic year
- **Benefit:** Work in a field related to student's major. The work must be a part of the student's curriculum / required coursework. Student must be supervised and receive a grade for the course.
- **Application:** Apply through the International Student Services Office **BEFORE** you begin work. A notation must be made on your I-20.

# Work Options

## **Pre-Completion Optional Practical Training (OPT)**

- **Eligibility:** All students on a TCC I-20 who have been in-status at least one academic year
- **Benefit:** Work part-time, off campus, in the student's field of study, for one year while the student is still taking classes at TCC
- **Application:** Apply through US Citizenship and Immigration Services with the help of the ISS Office. Current cost to apply: \$340
- **NOTE:** One year of this OPT prevents doing the post-completion OPT

# Work Options

## **Post-Completion Optional Practical Training (OPT)**

- ❑ **Eligibility:** All students on a TCC I-20 who have been in-status at least one academic year
- ❑ **Benefit:** Work full-time, off campus, in the student's field of study, for one year after the student has graduated from TCC.
- ❑ **Application:** Apply through US Citizenship and Immigration Services with the help of the ISS Office.  
Current cost to apply: \$340
- ❑ You may apply up to 3 months in advance of graduation, or up to 60 days after graduation.

# Work Options

## **Severe Economic Hardship**

- **Eligibility:** All students on a TCC I-20 who have been in-status for at least one academic year. Must have a severe, documented, unforeseen change in financial support
- **Benefit:** Work part-time, off campus, for one year while the student is still taking classes at TCC
- **Application:** Apply through US Citizenship and Immigration Services with the help of the ISS Office.  
Current cost to apply: \$340

# Completion of Study

- Once you complete your degree at TCC, you have 60 days to do one of the following:
  - ▣ Transfer to another institution
  - ▣ Return to your home country
  - ▣ Begin your Post-Completion OPT once you receive your Employment Authorization Document (EAD Card).



# Graduation

- You cannot officially graduate or get a degree from TCC unless you apply for it.
- You may graduate at the end of any semester (Spring, Summer, or Fall) but there is only one graduation ceremony (called Commencement) each year.
  - ▣ If you complete your degree in the Fall (December), you should attend the ceremony the following May.
  - ▣ If you graduate in the Spring, you should attend the ceremony at the end of the semester in May.
  - ▣ If you are reasonably sure that you will graduate in the Summer (July), you should attend the ceremony in May, BEFORE the Summer semester begins.

# Extracurricular Activities

- Student Activities  
(discount tickets to area attractions and activities)
- Fitness Centers  
(exercise facilities and opportunities for intramural sports)
- Student Organizations  
(Like the International Student Support Coalition)

# Other Important Offices (p. 19)

- Campus Police
  - ▣ Report crimes/emergencies and get parking sticker
- Student Health Services
  - ▣ Health and vision screenings (most are free), medical emergencies
- Bursar/Cashier
  - ▣ \$\$\$
- Learning Resource Center (LRC)
  - ▣ Some people call it a “library”

# Insurance

- TCC does not provide nor require students to have insurance, but ISS strongly recommends that students purchase health insurance due to the high cost of medical care. For more information email us at [ISS@tulsacc.edu](mailto:ISS@tulsacc.edu).

# Tulsa CC Card

## Learn About One - The Tulsa CC Card



**It's the one card that can simplify your finances while in school. Financial services created by students for students!**

With your Tulsa CC Card, there's choice and convenience. Choose faster refund options. Choose the convenience of 24/7 online banking and free checking with the Higher One Account. Choose the purchasing power of Debit MasterCard.

<http://www.tulsacc.edu/51361/>

<http://www.learnaboutone.com/index.php?id=205>

Your Tulsa CC Card will be mailed to your home address. Even if you are not expecting a refund, please keep this card.

In the future, the Tulsa CC Card will replace the TCC student ID Card.

The card must be activated by each student.



### What to Watch for



# International Student's Page

- The International Student Services Office updates the International Student's Page each week.  
<http://www.tulsacc.edu/student-services/international-student-services/international-students-page>
- This page is currently the main way in which the ISS Office communicates:
  - ▣ Changes in immigration regulations
  - ▣ Changes in specific programs at TCC
  - ▣ Deadline reminders (graduation, OPT, etc.)
  - ▣ Activities and events of interest to International Students

# Facebook

- <https://www.facebook.com/#!/groups/362338890631006/>
- <https://www.facebook.com/#!/groups/2266115824/>
- <https://www.facebook.com/#!/groups/194031537302624/>

# www.tulsacc.edu/iss

The screenshot shows a web browser window displaying the International Student Services (ISS) page of Tulsa Community College. The browser's address bar shows the URL <http://www.tulsacc.edu/iss>. The page features a blue header with the TCC logo and navigation links: MYTCC, APPLY, GIVE, LIBRARY, DIRECTORY, and a search bar. Below the header, a secondary navigation bar includes links for About TCC, Degrees and Programs, Student Services, Continuing Education, and Campuses and Centers. The main content area is titled "International Student Services" and includes a breadcrumb trail: Home > Student Services > International Student Services >. A large group photo of diverse students is featured, with the text "Welcome to TCC" overlaid. Below the photo, a prominent call to action reads: "Apply Now! Click Here for the international student application packet." Further down, there are links for "Contact us", "Why Should You Study at TCC?", "International Student Frequently Asked Questions", and "English as a Second Language". A left-hand sidebar lists various campus services, with "International Student Services" highlighted. The Windows taskbar at the bottom shows the date and time as 3:21 PM on 8/18/2014.

http://www.tulsacc.edu/iss

File Edit View Favorites Tools Help

TCC TULSA COMMUNITY COLLEGE


MYTCC APPLY GIVE LIBRARY DIRECTORY Search

About TCC Degrees and Programs Student Services Continuing Education Campuses and Centers

Home > Student Services > International Student Services >

## International Student Services

### Welcome to TCC



**Apply Now! Click Here for the international student application packet.**

[Contact us](#)

[Why Should You Study at TCC?](#)

[International Student Frequently Asked Questions](#)

[English as a Second Language](#)

Call2000 - Student Services and IT Support  
Academic Advisement  
Bookstores and Textbooks  
Career Services  
Costs and Payments  
Disability Resources  
Enrollment Services and Student Records  
Financial Aid  
Campus Police  
Fitness Center  
Graduation  
International Language Center and Language Laboratory  
**International Student Services**  
En español  
en Français  
العربية  
中国語文  
한국어  
ISS Application  
Other Visa Types  
Estimate of Expenses  
ISS Staff  
English Proficiency Requirements  
ISS Work Programs  
ISS Forms  
ISS Deadlines  
ISS Orientation  
International Student's Page  
ISS Resources  
ISS Frequently Asked Questions  
Library

Links 3:21 PM 8/18/2014



# A Note About Responsibility

- International Students are responsible for:
  - ▣ Reading and understanding their I-20
  - ▣ Following immigration regulations and staying in status
  - ▣ Following TCC policies and code of conduct (see page 18)
  - ▣ Meeting enrollment requirements
  - ▣ Meeting work authorization requirements
  - ▣ Meeting deadlines for enrollment and payment
  - ▣ Notifying the ISS Office of any changes to address, phone number, and degree program
  - ▣ Requesting an I-20 extension if the program is not completed within the allotted time listed on the I-20

# Thank You!

Have a  
great day  
and a  
wonderful  
semester.

